

# new Westlaw New Zealand Quick Start Guide

July 2022

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## new Westlaw New Zealand

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# Signing on to new Westlaw with OnePass

Complete these steps to access new Westlaw

1. Go to <https://nzlaw.thomsonreuters.com/>
2. Type your OnePass username and password in the username and password boxes
  - Select the Remember my Username check box if you want your username automatically entered each time you sign on to new Westlaw New Zealand.
  - Select the Remember my Username and Password check box if you want your username and Password automatically entered each time you sign on to new Westlaw New Zealand.
  - Select the Remember Me check box if you want to store information (on this device; for this browser only) and bypass the OnePass Sign In page. This feature may be disabled through any "Update My OnePass" link. Due to security restrictions, some users are not eligible for this feature.

THOMSON REUTERS

## Westlaw

Sign in using OnePass

Username [Forgot username?](#)

Password [Forgot password?](#)

Show

Save username

Save username and password

Remember me [?](#)

**Sign in**

[Add registration key](#) [Create OnePass profile](#)

[Update OnePass profile](#) [Learn about OnePass](#)

Access with single sign-on

Access through Australian academic institution

Access through New Zealand academic institution

# Signing on to new Westlaw with Single Sign On

Complete these steps to access new Westlaw

1. Go to your organisation single sign on URL. This URL includes your organisations Group ID  
I.e., <https://anzlaw.thomsonreuters.com/?comp=wlnz&groupid=trss0>

2. Enter your organisations login details and click login. This step will occur once per day, subsequent logins will skip this step.

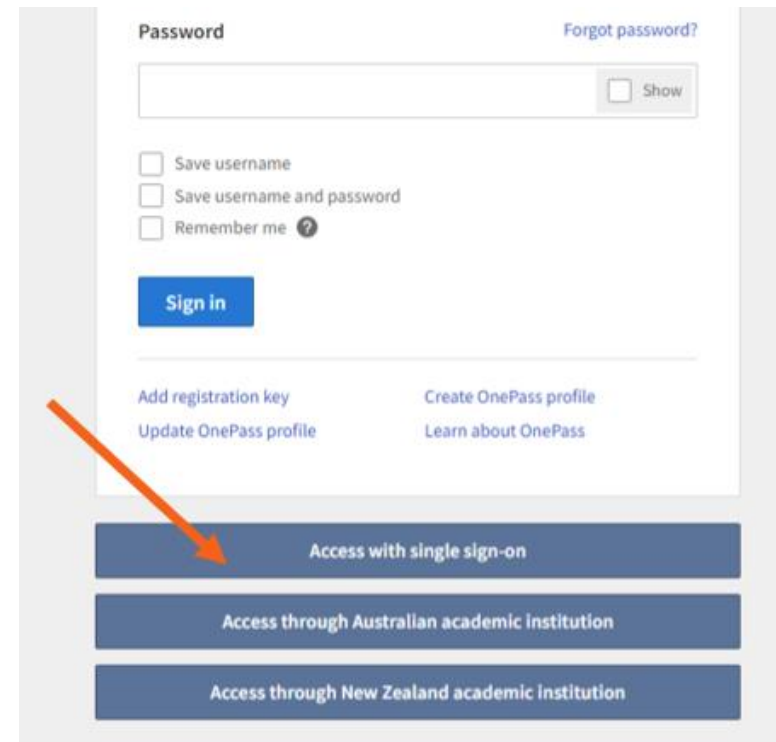
or

1. If you do not know your organisations single sign on URL you can go to <https://nzlaw.thomsonreuters.com/> and click on the appropriate single sign on button at the bottom of the login page.

2. Type your organisational email or your group ID if you know it.

- Select the Remember email/group id check box if you want your email or group id automatically entered each time you sign on to new Westlaw New Zealand.
- Select the Always use single sign-on check box if you want to skip the OnePass login page each time you sign on to new Westlaw New Zealand.

3. Enter your organisations login details and click login. This step will occur once per day, subsequent logins will skip this step.



The screenshot shows the top portion of the Westlaw login interface. At the top right, there is a link for "Forgot password?". Below it is a password input field with a "Show" button to its right. Underneath the password field are three checkboxes: "Save username", "Save username and password", and "Remember me" (with a help icon). A blue "Sign in" button is positioned below these options. At the bottom of this section, there are four links: "Add registration key", "Update OnePass profile", "Create OnePass profile", and "Learn about OnePass". Below these links are three large blue buttons: "Access with single sign-on", "Access through Australian academic institution", and "Access through New Zealand academic institution". An orange arrow points from the "Access with single sign-on" button to the "Sign in" button.



Westlaw

Signing in with your organisation's single sign-on

Access with single sign-on

Organisation email or group ID

- Remember email/group ID
- Always use single sign-on

Continue

# new Westlaw New Zealand Home Page overview

**A Search Box**  
Type your issue in simple descriptive words or Terms and Connectors. Type in a citation to be taken straight to that document

**B Client ID**  
Allows you to track the time you spend on research projects

**C History**  
Access documents and searches from the last 365 days.

**D Folders**  
Access recently used folders or view/organise all of your folders

**E Favourites**  
Access favourite publications and collections quickly

The screenshot shows the Westlaw New Zealand Home Page. At the top, there is a navigation bar with the Thomson Reuters logo, the word 'WESTLAW', and a dropdown menu for 'Region: New Zealand'. To the right of the logo are several icons: a client ID '12345', 'History', 'Folders', 'Favourites', 'Notifications', and a user profile icon 'L'. Below the navigation bar is a large search box with the placeholder text 'Enter terms, citations, databases, questions, anything ...'. To the right of the search box are 'Search Tips' and 'Advanced' links. Below the search box is a main content area with tabs for 'Content types', 'Practice areas', and 'Tools'. Under 'Content types', there are links for 'Cases', 'Key Numbers', 'Legislation', 'News & Current Awareness', and 'Practical Law'. Under 'Practice areas', there are links for 'Secondary Sources', 'A to Z of New Zealand Law', 'Government & Regulatory Materials', 'Forms & Precedents', and 'Bills'. Under 'Tools', there are links for 'Tracker Analytics', 'Specialty areas', 'International Materials', 'NewsRoom', and 'Tracker Analytics'. The 'Tracker Analytics' section includes 'Accident Compensation Tracker', 'OSH Tracker', 'Personal Grievance Tracker', 'Resource Management Tracker', and 'Sentencing Tracker'. The 'Key Number System' section states: 'Westlaw identifies points of law in cases and organises them by topic and key number.' At the bottom of the page, there is a 'Recent clients' section with a table showing search results. The first result is 'adv: "1 Prob. Div. 426" (0)' with a date of '26/07/2022' and time of '12:09 PM'. The second result is '1 Prob. Div. 426 (5)' with the same date and time. The page also features a 'What's new on Westlaw?' section at the top right with 'Show less' and 'Show more' buttons.

**F Notifications**  
Receive notifications on KeyCite, shared content and alerts.

**G Browse**  
Navigate to content before searching

**H Practice area**  
Browse or search content by practice area



**I Tools**  
Access Drafting Assistant Essential, Find and Print, Preview

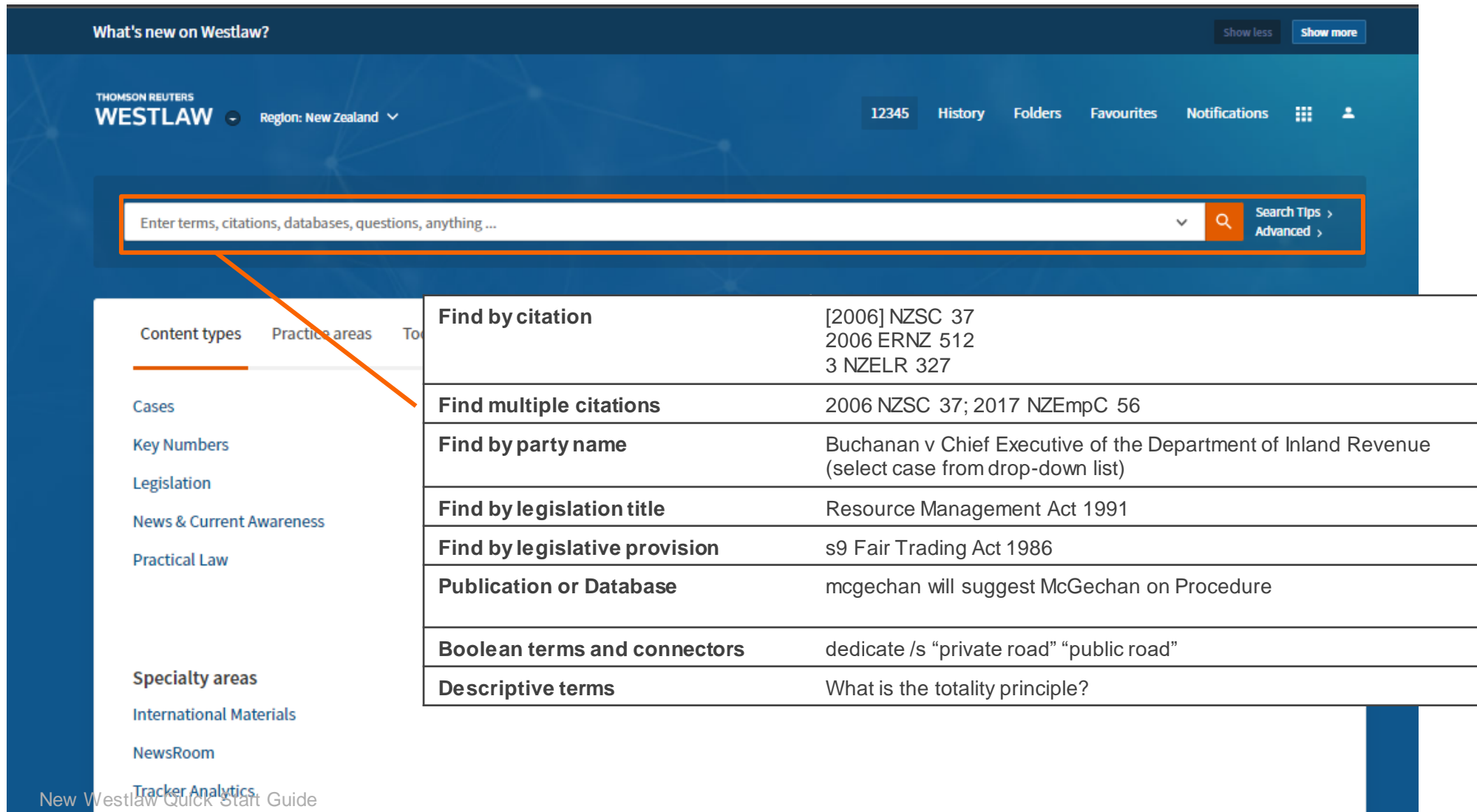
**J Custom Pages**  
Build custom pages to search favourite collections and publications

**K Search tips**  
Access tips on plain language and Boolean terms & connectors

**L Profile**  
Access your profile, subscription details, preferences and log out

# Perform research tasks from the global search box

Use the search box at the top of every page to run different types of searches from a single location. For example retrieve documents by citation, type the citation, e.g. **2006 NZSC 37**, in the search box and click the **search icon**  or click enter. To retrieve multiple documents by citation, type the citations, separated by semicolons, in the search box and click the **search icon**  or click enter.



The screenshot shows the Westlaw search interface. At the top, there is a navigation bar with "What's new on Westlaw?" and "Show less" / "Show more" buttons. Below this is the "THOMSON REUTERS WESTLAW" logo and "Region: New Zealand" dropdown. The main search box contains the placeholder text "Enter terms, citations, databases, questions, anything ..." and a search icon. To the right of the search box are links for "Search Tips" and "Advanced".

A dropdown menu is open below the search box, listing various search options:

<b>Find by citation</b>	[2006] NZSC 37 2006 ERNZ 512 3 NZELR 327
<b>Find multiple citations</b>	2006 NZSC 37; 2017 NZEmpC 56
<b>Find by party name</b>	Buchanan v Chief Executive of the Department of Inland Revenue (select case from drop-down list)
<b>Find by legislation title</b>	Resource Management Act 1991
<b>Find by legislative provision</b>	s9 Fair Trading Act 1986
<b>Publication or Database</b>	mcgechan will suggest McGechan on Procedure
<b>Boolean terms and connectors</b>	dedicate /s "private road" "public road"
<b>Descriptive terms</b>	What is the totality principle?

# Researching a legal issue

When you run a search, you search all of the core legal content on new Westlaw New Zealand by default. Core content comprises cases, Key Numbers, Legislation, Secondary Sources (commentary, law reviews and journals, encyclopedia), government & regulatory materials, news & current awareness, forms & precedents, Practical Law. You can search by simply typing descriptive terms that describe your legal issue or by using Boolean Terms and Connectors.

- A Set default content type**  
Choose the default content type displaying when you run a global search.
- B Filter by content type**  
Select the content type to see the all the results as well as tailored filters for that content type.
- C Set result detail**  
Set how much detail (from less to most) you see on a search result.
- D Share a link to the results**  
Copy link and share your search with other subscribers to new Westlaw New Zealand
- E Folder**  
Save documents from results list to folders
- F Document delivery**  
Download, print, email documents direct from the results list

THOMSON REUTERS  
**WESTLAW** Region: New Zealand

12345 History Folders Favourites Notifications

All content adv: carry! /5 business Search Tips > Advanced >

**Content types** Set default << **A**

Overview	8
Cases	5,456
Key Numbers	2
Legislation	4,645
Secondary Sources	4,841
Forms & Precedents	76
News & Current Awareness	171
Government & Regulatory Materials	835
Bills	422
Practical Law	1,327
All results	17,773

**Overview (8)**

Select all Items - No Items selected

**Cases** | View all 5,456

**D** **F**

**C** **E**

**Rea v Motor Vehicle Dealers Institute Inc**  
High Court - NZ - 17 June 1991 - HC Auckland AP79 & AP80/91, 17 June 1991 - (1991) 4 TCLR 184 - 1991 WL 11732551

On 18 February 1991, after a 3 day defended hearing, both appellants were convicted in the District Court at Auckland on various charges under the Motor Vehicle Dealers Act 1975 ("the...)

...created no specific offence of "holding out", only offence of "carrying on business"; held, s7 MVD Act creates offence of carrying on business without licence; s4(2) includes holding out to public as means of determining whether person is carrying out business as dealer; no offence of holding out; submission of no...

...Professions and trades 47 47 Professions and trades holding out carrying on business Motor Vehicle Dealers Act 1975 (NZ) s2(7) s...

**Bullivant v ENZA Ltd**  
High Court - NZ - 13 October 2000 - HC Auckland M563/IM/00, 13 October 2000 - [2001] 1 NZLR 498 - 2000 WL 34479235

The defendant ("ENZA") applies for an order setting aside a consent order made by Randerson J on 19 April 2000. The order directed that shares in ENZA be allocated to the applicant. At that...

...broad and common sense view as to whether B was carrying on business as grower of apples or pears for sale; B was...

...broad and common sense view as to whether B was carrying on business as grower of apples or pears for sale; B was...

**Key Numbers - Points of Law Found in Cases**

All New Zealand

Trusts

# Advanced Search

Advanced search templates help you quickly build precise queries, making it easy to search for specific content within a jurisdiction or specific information within document fields.

Individual content pages have Advanced Search templates tailored for their content. Browse to an individual (like Criminal Reports of New Zealand) and click Advanced Search to see the options available for that content set.

**A Accessing advanced search**  
Click **advanced** next to the Search icon to display the Advanced Search page.

**B Advanced search help**  
Click on the image to see the scope of each search field.

**C Connectors and Expanders**  
See a list of common Boolean connectors and expanders



## Home > Cases > Criminal Reports of New Zealand (CRNZ) Advanced Search: Criminal Reports of New Zealand (CRNZ)

[Set as start page](#)

Use at least one field to create a Boolean Terms & Connectors query.

**Find documents that have**

**All of these terms**  
e.g., construction defect (searched as construction & defect)

Term frequency

**Any of these terms**  
e.g., physician surgeon (searched as physician OR surgeon)

Term frequency

**This exact phrase**  
e.g., medical malpractice (searched as "medical malpractice")

Term frequency

**But not any of these terms**  
e.g., residence domicile (searched as "% residence domicile")

### Document Fields (Boolean Terms & Connectors Only)

Date (DD/MM/YYYY)



### Connectors and Expanders

&	AND
/s	In same sentence
or	OR
+s	Preceding within sentence
/p	In same paragraph
""	Phrase
+p	Preceding within paragraph
%	But not
/n	Within n terms of



# Advanced Search templates in new Westlaw

Run targeted searches in new Westlaw using customised search templates for each content type. Note: please log in to the platform before clicking the below links.

- All content advanced search template:  
[https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUriPath=%2FBrowse%2FHome%2FNewZealand160&transitionType=Default&contextData=\(sc.Default\)&comp=wnz](https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUriPath=%2FBrowse%2FHome%2FNewZealand160&transitionType=Default&contextData=(sc.Default)&comp=wnz)
- Cases advanced search template:  
[https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUriPath=%2FBrowse%2FHome%2FNewZealand160%2FCases160&categoryPageUrl=Home%2FNewZealand160%2FCases160&transitionType=Default&contextData=\(sc.Default\)&jurisdiction=NZ-ALL&contentType=AUNZ\\_CASES&comp=wnz](https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUriPath=%2FBrowse%2FHome%2FNewZealand160%2FCases160&categoryPageUrl=Home%2FNewZealand160%2FCases160&transitionType=Default&contextData=(sc.Default)&jurisdiction=NZ-ALL&contentType=AUNZ_CASES&comp=wnz)
- Legislation advanced search template:  
[https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUriPath=%2FBrowse%2FHome%2FNewZealand160%2FLegislation160&categoryPageUrl=Home%2FNewZealand160%2FLegislation160&transitionType=Default&contextData=\(sc.Default\)&jurisdiction=NZ-ALL&contentType=AUNZ\\_LEGISLATION&checkboxSearchSelectionsKey=5605ABAA&comp=wnz](https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUriPath=%2FBrowse%2FHome%2FNewZealand160%2FLegislation160&categoryPageUrl=Home%2FNewZealand160%2FLegislation160&transitionType=Default&contextData=(sc.Default)&jurisdiction=NZ-ALL&contentType=AUNZ_LEGISLATION&checkboxSearchSelectionsKey=5605ABAA&comp=wnz)
- Secondary sources:  
[https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUriPath=%2FBrowse%2FHome%2FNewZealand160%2FSecondarySources160&categoryPageUrl=Home%2FNewZealand160%2FSecondarySources160&transitionType=Default&contextData=\(sc.Default\)&jurisdiction=NZ-ALL&contentType=AUNZ\\_ANALYTICAL&comp=wnz](https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUriPath=%2FBrowse%2FHome%2FNewZealand160%2FSecondarySources160&categoryPageUrl=Home%2FNewZealand160%2FSecondarySources160&transitionType=Default&contextData=(sc.Default)&jurisdiction=NZ-ALL&contentType=AUNZ_ANALYTICAL&comp=wnz)
- News & Current awareness advanced search template  
[https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUriPath=%2FBrowse%2FHome%2FNewZealand160%2FNewsCurrentAwareness160&categoryPageUrl=Home%2FNewZealand160%2FNewsCurrentAwareness160&transitionType=Default&contextData=\(sc.Default\)&jurisdiction=NZ-ALL&contentType=AUNZ\\_CURRENT\\_AWARENESS&comp=wnz](https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUriPath=%2FBrowse%2FHome%2FNewZealand160%2FNewsCurrentAwareness160&categoryPageUrl=Home%2FNewZealand160%2FNewsCurrentAwareness160&transitionType=Default&contextData=(sc.Default)&jurisdiction=NZ-ALL&contentType=AUNZ_CURRENT_AWARENESS&comp=wnz)
- Government & regulatory materials advanced search template  
[https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUriPath=%2FBrowse%2FHome%2FNewZealand160%2FGovernmentRegulatoryMaterials160&categoryPageUrl=Home%2FNewZealand160%2FGovernmentRegulatoryMaterials160&transitionType=Default&contextData=\(sc.Default\)&jurisdiction=NZ-ALL&contentType=AUNZ\\_GOVERNMENT\\_REGULATORY&comp=wnz](https://anzlaw.thomsonreuters.com/Search/AdvancedSearchPage.html?originUriPath=%2FBrowse%2FHome%2FNewZealand160%2FGovernmentRegulatoryMaterials160&categoryPageUrl=Home%2FNewZealand160%2FGovernmentRegulatoryMaterials160&transitionType=Default&contextData=(sc.Default)&jurisdiction=NZ-ALL&contentType=AUNZ_GOVERNMENT_REGULATORY&comp=wnz)

# Searching using Boolean terms and connectors

New Westlaw New Zealand allows you to search using Boolean Terms and Connectors. When you search using Boolean Terms and Connectors, you enter a query consisting of key terms from your issue and connectors specifying the relationship between those terms. For example, you can require that your terms appear in the same sentence or the same paragraph.

Whenever you type a query that contains a field restriction, proximity connector, quotation marks, or expander (+, %, !), new Westlaw New Zealand automatically processes your search as a Boolean Terms and Connectors query.

## Boolean terms and connectors

/s	In same sentence
+s	In same sentence and in same order
/p	In same paragraph
+p	In same paragraph and in same order
/[n]	Within n (1-255) terms of
+[n]	Within n (1-255) terms of and in same order
%	But not
[SPACE]	OR connector
&	AND connector
!	Root expander suffix for variant endings
*	Universal single character(s) (cannot start term)
#	Prefix to turn off plurals and equivalent
“ ”	Search by phrase

# Browsing content: Cases

There are several ways you can retrieve cases in new Westlaw. Running a search from the home page will return results in the core content areas – including cases. Or, to search only cases, start from the Content types, click the Cases. When you click a link for a specific practice area, a list of the 10 most recent is displayed. You can search all cases from the collection by typing a search in the search box and clicking Search.

1 Browse to cases under content types

2 Navigate further

Browse until you reach the case series and practice area you would like to search.

**Search box**

3 Type your search terms at the top of the page.

The screenshot illustrates the Thomson Reuters Westlaw interface for New Zealand. It shows the navigation path from the home page to the 'Cases' section and then to 'Criminal Reports of New Zealand (CRNZ)'. The interface includes a search bar at the top, a navigation menu, and a list of cases. The steps are numbered 1, 2, and 3, corresponding to the instructions provided.

**Step 1: Browse to cases under content types**

The user starts on the Westlaw home page. The navigation menu is open, and the user clicks on 'Content types' (1). The 'Cases' option is selected in the dropdown menu.

**Step 2: Navigate further**

The user navigates to the 'Cases' section. The 'Specialist Law Reports' section is open, and the user clicks on 'Criminal Reports of New Zealand (CRNZ)' (2).

**Step 3: Search box**

The user enters search terms in the search box at the top of the page (3) and clicks the search icon.

The search results page displays the following information:

- Home > Cases
- Criminal Reports of New Zealand (CRNZ) (2,430)
- Search all Criminal Reports of New Zealand (CRNZ) above or navigate to specific content below.
- 1 - 100 > Sort: Date
- Select all Items - No Items selected
- 1. **R v Tahana**  
Court of Appeal - NZ - 30 September 2021 - [2021] NZCA 497 - (2021) 29 CRNZ 1002 - 2021 WL 4843833

# Browsing content: Legislation

New Westlaw provides several ways to retrieve Legislation. Running a search from the New Westlaw home page will return results in the core content areas – including legislation. Or, to search only statutes, start from the Content types, select legislation and then browse by jurisdiction and legislation type to see an alphabetical list of all legislation.

- 1 Browse to legislation under content types
- 2 Navigate further by legislation type and status
- 3 Browse by legislation title

The screenshot illustrates the navigation process on the Thomson Reuters Westlaw platform. It is divided into three stages corresponding to the numbered list on the left:

- Stage 1:** The user is on the 'Home' page of the 'Legislation' section. The left-hand navigation menu is visible, with 'Legislation' selected. The main content area shows options to 'Add to Favourites', 'Set as start page', and 'Copy link'. Below this, there are filters for 'Acts' (Current, Repealed, Amendment) and 'Legislative Instruments' (Current, Revoked, Amendment).
- Stage 2:** The user has navigated to the 'Current Acts' page. The left-hand menu is still visible. The main content area shows the 'Current Acts' title and the same utility buttons. Below, there is an alphabetical index (A-Z) and a selection filter.
- Stage 3:** The user has selected a specific act from the alphabetical list. The list shows several acts, with the first one, 'Abolition of the Death Penalty Act 1989', highlighted. The selection filter indicates 'No Items selected'.

# Browsing content: Secondary Sources

New Westlaw provides several ways to retrieve secondary sources. The secondary sources collection includes commentary titles, law reviews and journals, and A to Z laws of New Zealand.

Running a search from the new Westlaw home page will return results in the core content areas – including secondary sources. Or, to search only secondary sources, start from the Content types, select Secondary Sources and then browse by sub-content type, jurisdiction and practice area.

- 1 Browse to Secondary under content types
- 2 Navigate further by sub-content type, jurisdiction or practice area
- 3 See all title from the Full Secondary Sources Library

## TIP

Know the name of the title you want to read? Type it in the global search and typeahead will take you straight to the title.

The screenshot shows the Thomson Reuters Westlaw homepage for New Zealand. At the top, there's a navigation bar with 'WESTLAW' and 'Region: New Zealand'. Below that is a search bar with the placeholder text 'Enter terms, citations, databases, questions, anything ...'. The main content area is divided into three tabs: 'Content types', 'Practice areas', and 'Tools'. Under 'Content types', 'Secondary Sources' is highlighted with a red circle and the number '1'. Other options include Cases, Key Numbers, Legislation, News & Current Awareness, and Practical Law. To the right, there are sections for 'Tracker Analytics' and 'Key Number System'. The bottom of the screenshot shows a secondary navigation bar with 'Secondary Sources' selected in the search bar.

The screenshot shows the 'Secondary Sources' page on the Thomson Reuters Westlaw platform. The page title is 'Secondary Sources' and it includes options to 'Add to Favourites', 'Set as start page', and 'Copy link'. Below the title, there's a search bar with the text 'Search all Secondary Sources above or navigate to specific content below.' The main content area lists several categories: 'Commentary', 'Encyclopedia', 'Law Reviews & Journals', and 'Workflows'. A red circle with the number '2' is placed next to 'Commentary'. On the right side, there's a 'Tools & Resources' sidebar with a red circle and the number '3' next to 'Full Secondary Sources Library'. Other items in the sidebar include 'Legislation', 'Forms & Precedents Finder', and 'International Materials'.

# Document page

## Overview

THOMSON REUTERS  
**WESTLAW** Region: New Zealand 12345 History Folders Favourites Notifications

All content adv: 179(3) /5 "Employment Relations Act 2000" Search Tips > Advanced >

← **Buchanan v Chief Executive of the Department of Inland Revenue** A  
Supreme Court of New Zealand • 6 June 2006 • [2006] NZSC 37 • [2006] ERNZ 512 • (2006) 18 PRNZ 79 • (2006) 3 NZELR 327 • 2006 WL 1537743 (Approx. 4 pages)

Document Negative Treatment (0) History (4) Citing References (16) Table of Authorities Powered by KeyCite C

5 of 30 results Original terms E

Original Image of [2006] NZSC 37 • View Reported Versions D

[2006] NZSC 37  
Supreme Court of New Zealand

**Buchanan v Chief Executive of the Department of Inland Revenue**

SC16/2006  
Elias CJ, Blanchard J, Tipping J

**Synopsis**

Unsuccessful application by B for leave to appeal from decision in Court of Appeal ('CA') that CEDIR had justifiably dismissed B for accessing files of relatives; B argued CA justified dismissal by wrongly applying test of serious misconduct to facts and misinterpreted test for disparity of treatment

**Held**, CA was well placed to determine whether serious misconduct and disparity in treatment justified dismissal; CA's approach did not raise point of public or commercial principle to justify leave to appeal; application declined

Classifications (1)

1	Civil procedure	13	Civil procedure
		13k1-k19	Appeals
		13k10-k13	Leave to appeal
		13k13	Supreme Court

**A Document title**  
Quickly scan the title, court, date and citations.

**B Return to list**  
Click this arrow to return back to your search result list.

**C Tabs powered by KeyCite**  
Access additional content related to the document including: Negative Treatment, History, Citing References, Table of Authorities.

**D Previous and Next Result**  
Move through documents in your search result.

**E Browse by Search term**  
View the portions of each document that contain your search terms.

**F Search within**  
Search text within the document.

**G Show KeyCite Flags**  
Display KeyCite flags for citations that appear inline with the text of the case.

**H Add Document Note**  
Add a note to the top of the document or hide notes you added previously.

**I Create KeyCite Alert**  
Create a KeyCite alert for this document

**J Copy Link / Copy Citation**  
Copy a link to the document or copy the citation of the document with or without a hyperlink to the document.

**K Save to folder to a folder**  
Save the document to a folder




**L Deliver**  
Email, print or download the document. You can also send it to Kindle or LEAP.

**M Full Screen Mode**  
Expands the document view for easier reading.

# Research Icons

Research icons can be found on all document pages and are designed to make continuing your research easier. If you do not have the time to complete your research in one session, the research icons will help you pick up right where you left off. Research icons indicate whether you have already seen or saved this document. Plus you can highlight text and add notes to the document.

## A Research Icons

-  Previously viewed in the last 30 days
-  Saved to Folder
-  Note Added

## B Selected Text Menu

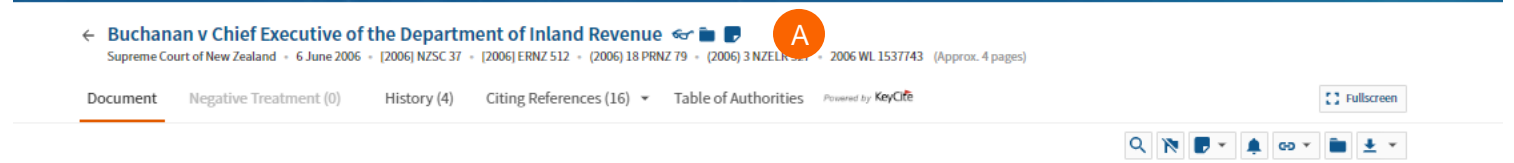
When you select text in a document, new Westlaw provides the following features:

- **Save to**  
Allows you to save selected text to your project folder as a snippet. Clicking the snippet within the folder will return you to that place in the document.
- **Add a Note**  
Allows you to add a note anywhere in the document.
- **Highlight**  
Allows you to highlight text for later reference.
- **Copy with Reference**  
Allows you to insert the citation when you paste the copied text into another document



THOMSON REUTERS  
**WESTLAW** Region: New Zealand 12345 History Folders Favourites Notifications Search Tips > Advanced >

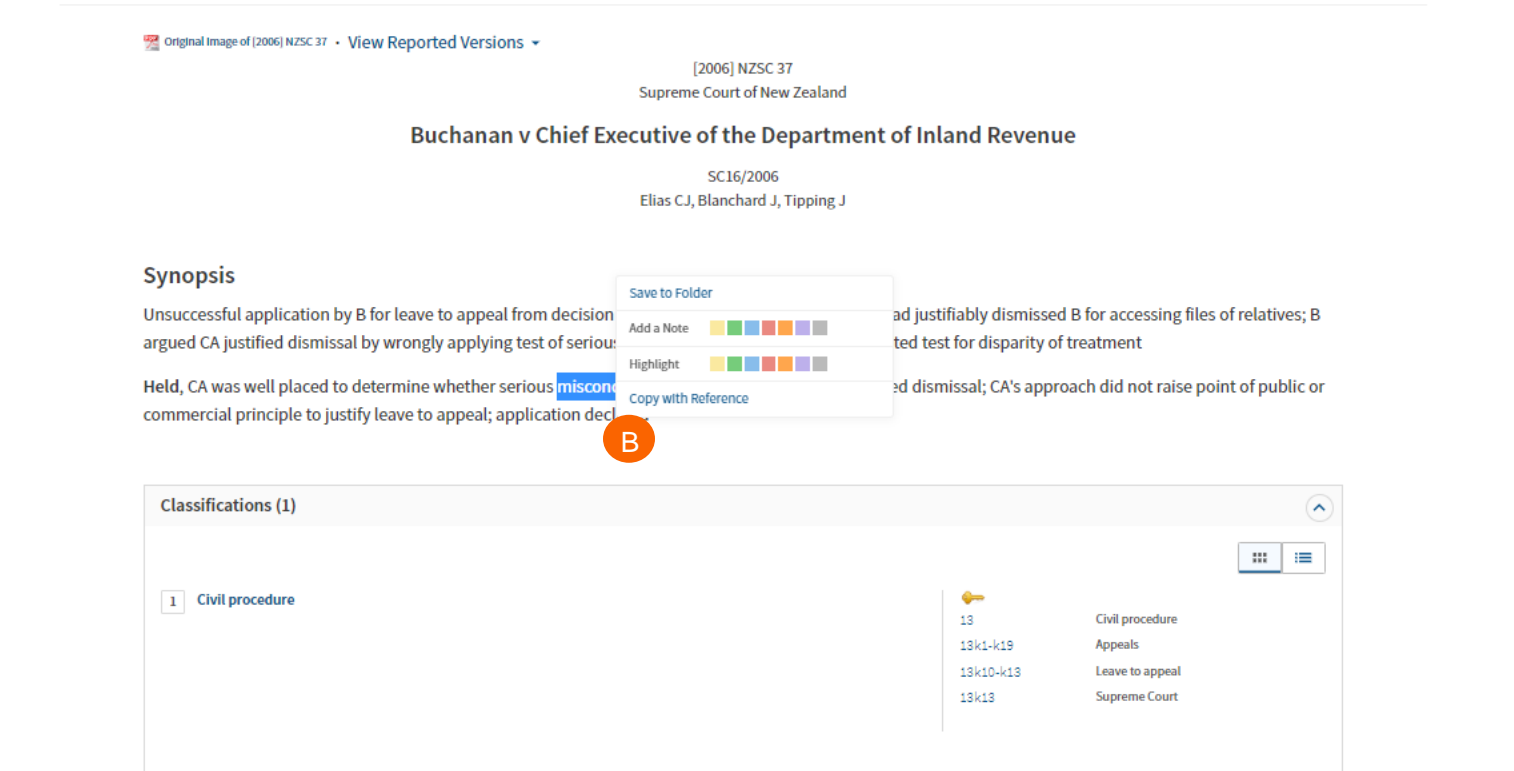
All content Enter terms, citations, databases, questions, anything ...



← **Buchanan v Chief Executive of the Department of Inland Revenue** Supreme Court of New Zealand · 6 June 2006 · [2006] NZSC 37 · [2006] ERNZ 512 · (2006) 18 PRNZ 79 · (2006) 3 NZELR 307 · 2006 WL 1537743 (Approx. 4 pages)

Document Negative Treatment (0) History (4) Citing References (16) Table of Authorities Powered by KeyCite

Fullscreen



Original Image of [2006] NZSC 37 · View Reported Versions

[2006] NZSC 37  
Supreme Court of New Zealand

**Buchanan v Chief Executive of the Department of Inland Revenue**

SC16/2006  
Elias CJ, Blanchard J, Tipping J

**Synopsis**

Unsuccessful application by B for leave to appeal from decision of the Court of Appeal. The Court of Appeal had justifiably dismissed B for accessing files of relatives; B argued CA justified dismissal by wrongly applying test of seriousness. The Court of Appeal applied the wrong test for disparity of treatment. The Court of Appeal's approach to the test for disparity of treatment was flawed; CA's approach did not raise point of public or commercial principle to justify leave to appeal; application declined.

Held, CA was well placed to determine whether serious misconduct had occurred; CA's approach to the test for disparity of treatment was flawed; CA's approach did not raise point of public or commercial principle to justify leave to appeal; application declined.

Save to Folder  
Add a Note  
Highlight  
Copy with Reference

**Classifications (1)**

1	Civil procedure	13	Civil procedure
		13k1-k19	Appeals
		13k10-k13	Leave to appeal
		13k13	Supreme Court

### Legislation Considered

Employment Relations Act 2000 (NZ) s 103A, s 179(3), s 179(4), s 214(5), s 215  
Supreme Court Act 2003 (NZ) s 13

### Party Names


Chief Executive of the Department of Inland Revenue (*Respondent*), Gillian Moana Buchanan and Lynette Catherine Symes (*Applicants*)


# Checking citations in Keycite

**A KeyCite Flags** alert you to negative references or events that may impact the document's validity.

If a case or administrative decision has a red or yellow flag, the most negative treatment is displayed next to the flag at the top of the document.

The case with the most impact on the case is shown at the top of the case document.

 A yellow flag warns that the decision has some negative history but has not been reversed or overruled.

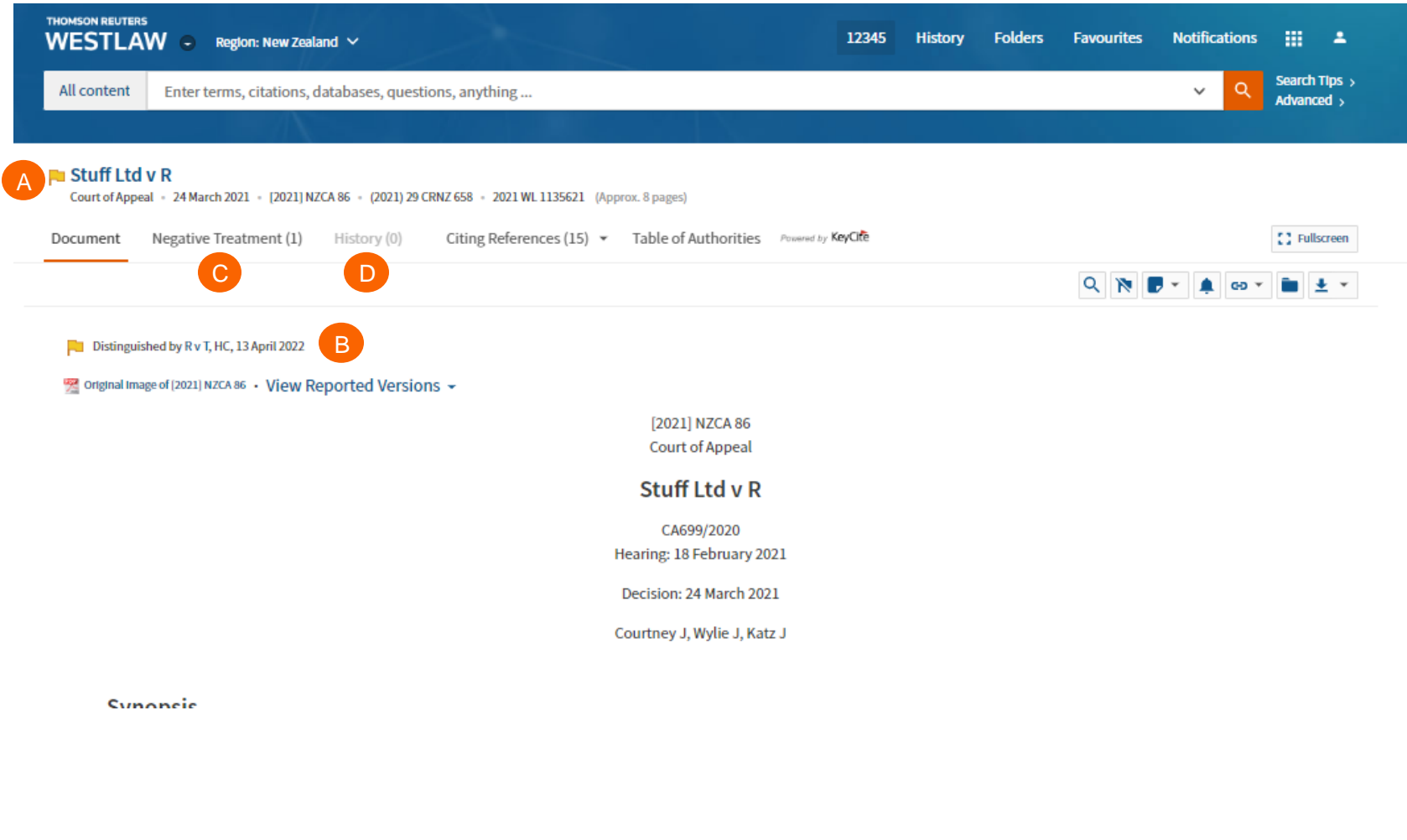
 A red flag warns that the case may not be good law, indicating that the decision has been reversed or overruled.

KeyCite History tells you if the case's decision was reversed or upheld in a later appeal.

**B Most negative treatment**  
When applicable, a description and a link for the most negative treatment is available at the top of the document.

**C The Negative Treatment tab** includes negative direct litigation history, and negative citing references for a case.

**D The History tab** includes the direct litigation history and related proceedings relevant to this case.



The screenshot displays the Thomson Reuters Westlaw interface for the case **Stuff Ltd v R**. The top navigation bar includes the Westlaw logo, the region set to New Zealand, and various utility buttons like '12345', 'History', 'Folders', 'Favourites', and 'Notifications'. A search bar is present with the placeholder text 'Enter terms, citations, databases, questions, anything ...'. Below the search bar, the case details are shown: 'Court of Appeal - 24 March 2021 - [2021] NZCA 86 - (2021) 29 CRNZ 658 - 2021 WL 1135621 (Approx. 8 pages)'. The interface features several tabs: 'Document', 'Negative Treatment (1)', 'History (0)', 'Citing References (15)', and 'Table of Authorities'. The 'Negative Treatment (1)' tab is active, showing a yellow flag (labeled 'C') and a red flag (labeled 'B'). The 'History (0)' tab is also visible, with a red flag (labeled 'D') indicating a negative event. The main content area displays the case title 'Stuff Ltd v R' and its citation '[2021] NZCA 86 Court of Appeal'. Below the title, the case details are listed: 'CA699/2020', 'Hearing: 18 February 2021', 'Decision: 24 March 2021', and 'Courtney J, Wylie J, Katz J'. A 'Distinguished by R v T, HC, 13 April 2022' entry is also visible, with a red flag (labeled 'B') next to it. The 'Original Image of [2021] NZCA 86 - View Reported Versions' link is also present. The bottom of the page shows the 'Synopsis' section.



# Viewing Citing References to a Cases

KeyCite provides a list of cases, legislation, secondary sources and other court documents that cite your case and ensures you are citing good law. KeyCite is also available on legislation.

**A Access Citing References**  
To view documents that cite your case, click the Citing References tab.





**B Sort**  
To change the order in which the citing references are displayed, click an option in the Sort By list on the toolbar.

**C Filter**  
To narrow the list of citing references, you can:

- type terms in the Search within results box in the left column.
- click a document type in the left column, e.g., Cases. You can further narrow this list by selecting a filter under Narrow in the left column, such as Jurisdiction or Headnote Topics.

**D KeyCite Depth of Treatment Bars**  
KeyCite depth of treatment bars indicate the extent to which a citing case, administrative decision, or brief discusses the cited case.

The screenshot shows the Thomson Reuters Westlaw interface. At the top, there's a navigation bar with 'WESTLAW' and 'Region: New Zealand'. Below that is a search bar with 'All content' and a search icon. The main content area shows the case 'Stuff Ltd v R' with a 'Citing References (15)' tab selected. On the left, there's a sidebar with 'Content types' (Cases: 8, Secondary Sources: 7, All Results: 15) and a 'Search within results' box. The main table lists citing references with columns for Treatment, Title, Date, Type, and Depth. The table contains five entries, each with a checkbox and a depth bar. Annotations A, B, C, and D are placed over the interface to highlight specific features.

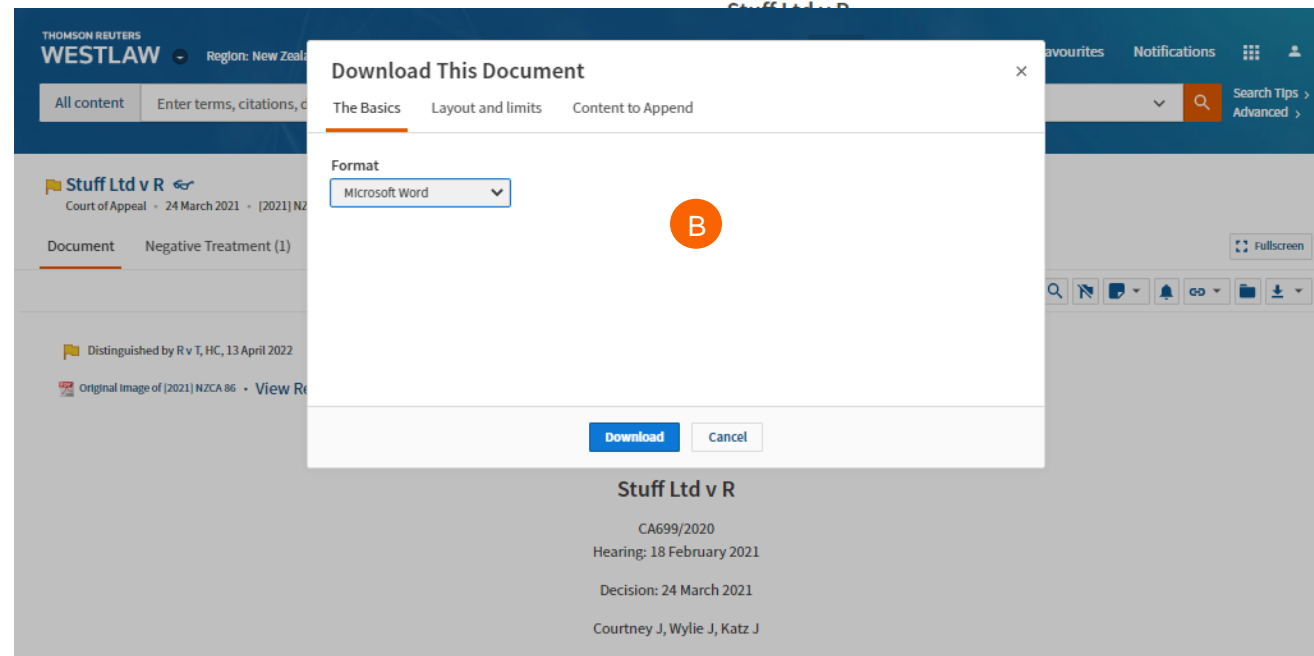
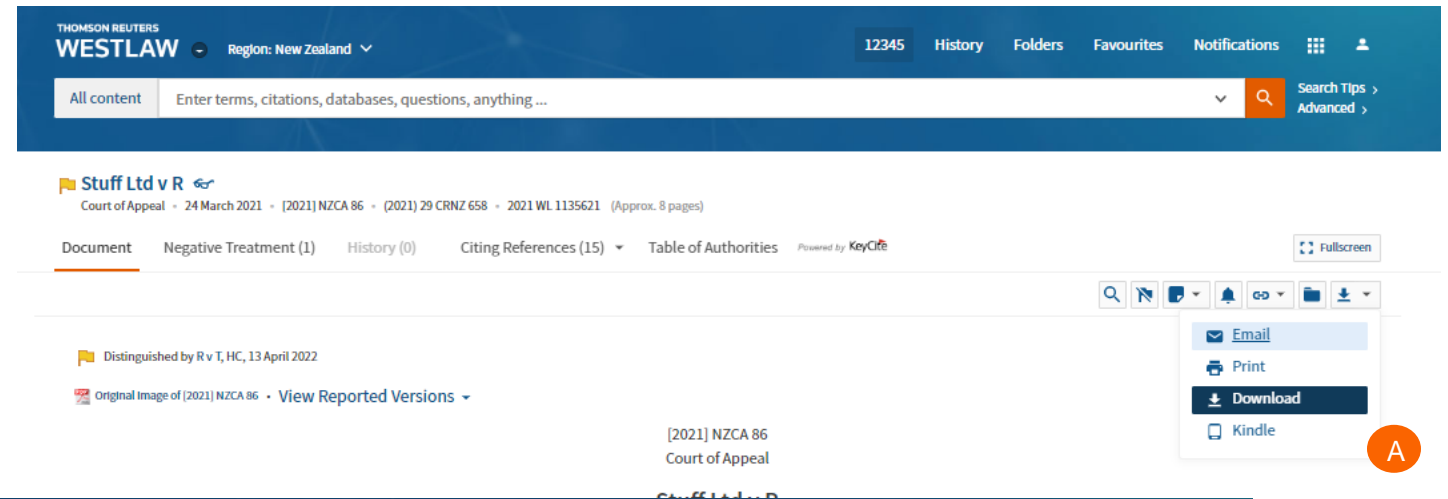
<b>Examined</b> 	The citing case, legislation, or secondary source contains an extended discussion of the cited case, usually more than a printed page of text.
<b>Discussed</b> 	The citing case, legislation, or secondary source contains a substantial discussion of the cited case, usually more than a paragraph but less than a printed page.
<b>Cited</b> 	The citing case, legislation, or secondary source contains some discussion of the cited case, usually less than a paragraph.
<b>Mentioned</b> 	The citing case, legislation, or secondary source contains a brief reference to the cited case, usually in a string citation.

# Document delivery

If you decide that you need a copy of a document, new Westlaw offers multiple options for document delivery. Documents, snippets, and result lists can be emailed, printed, or downloaded from nearly every page in new Westlaw. Documents are downloadable in Word, PDF formats, can also be sent directly to your Kindle or sent to LEAP.

**A Delivery Icon**  
The last delivery method you used is displayed.

**B Delivery options**  
Deliver full text documents, with or without notes and highlighting, or lists from a result page. Click a tab to modify the format of your delivered document. Options vary based on the documents you want to deliver and the delivery method you select.



# Folder overview

Documents that you add to your folders are saved on new Westlaw for as long as you choose. Click **Folders** at the top of any page to display the Folders page.



**A My Folders**  
Create, manage, and navigate your folders.

**B New & Options**  
From **New** you can create as many folders as you need.

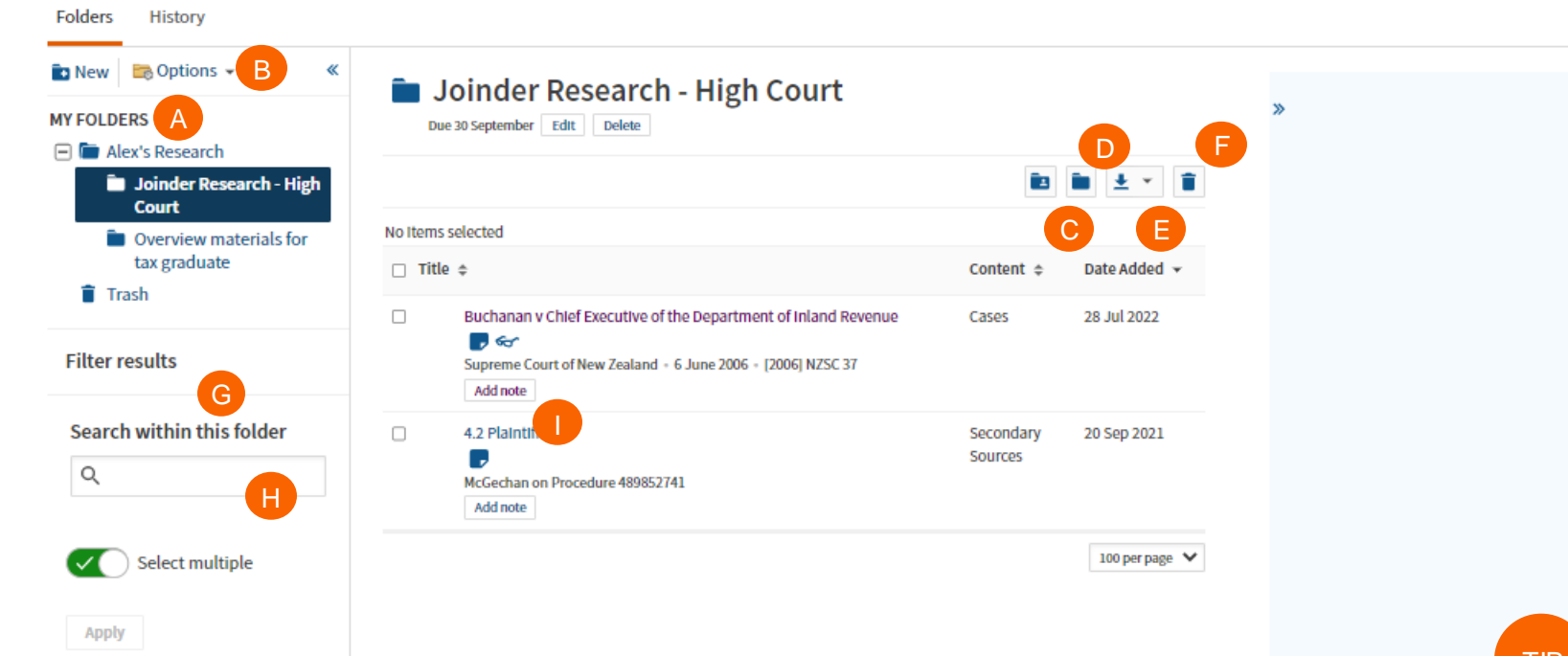
Select **Options** to copy, move, rename, delete, export, send to Kindle, and share your folders.

**C Share Folder**  
Share entire folders with others at your organisation.

**D Copy or move**  
Copy or move contents of the folder.

**E Deliver**  
Email, print, download or send to Kindle.

**F Delete**  
Deleting items moves them to the Trash. Items are not completely deleted until you empty the Trash.



**G Narrow** Sort and filter your folders to find what you are looking for quickly and easily.

**H Search within Results**  
Search for documents and snippets within your folders.

**I Add a note**  
Add a note to the top of the document or modify notes you added previously.

**TIP**  
**Current KeyCite Information**  
Documents that you save to folders are automatically updated by new Westlaw and, therefore, always reflect current law.

# History

Return to previous research quickly and easily with History. Your research history on new Westlaw is automatically saved for one year, including all document views and searches.

**A History**  
View all recent activity or filter to recent documents or searches from the top navigation bar.

**B Complete History**  
Click View this history to view your complete history from the past 12 months. From **New** you can create as many folders as you need.

**C Search within Results**  
Search within your history or use filters to find specific documents.

Folders History

Documents

Searches

All History

Date

Last 30 Days

Filter results

Keyword

🔍

Select multiple

Apply

Client ID +

Event +

## History: All History

Event	Description	Date/Time	Client ID
Document View	Stuff Ltd v R Court of Appeal - 24 March 2021 - [2021] NZCA 86	28 Jul 2022 15:16	12345
KeyCite	Citing References Stuff Ltd v R - [2021] NZCA 86	28 Jul 2022 15:05	12345
Document View	Stuff Ltd v R Court of Appeal - 24 March 2021 - (2021) 29 CRNZ 658	28 Jul 2022 15:02	12345
KeyCite	Citing References Costain v The Warehouse Ltd - [2012] NZERA Christchurch 119	28 Jul 2022 15:02	12345
Document View	Costain v The Warehouse Ltd Employment Relations Authority, Christchurch - 19 June 2012 - [2012] NZERA Christchurch 119	28 Jul 2022 15:02	12345
KeyCite	Citing References Buchanan v Chief Executive of the Department of Inland	28 Jul 2022 15:01	12345

THOMSON REUTERS  
**WESTLAW** Region: New Zealand 12345 History Folders Favourites Notifications

Enter terms, citations, databases, questions, anyt...

Content types Practice areas Tools

Cases  
Key Numbers  
Legislation  
News & Current Awareness  
Practical Law

Specialty areas  
International Materials  
NewsRoom  
Tracker Analytics

History View all

Recent clients

12345

All

Searches  
Documents  
Other

View this history

Stuff Ltd v R  
Court of Appeal - 24 March 2021 - [2021] NZCA 86 28/07/2022 - 3:16 PM

Citing References  
Stuff Ltd v R - [2021] NZCA 86 28/07/2022 - 3:05 PM

Stuff Ltd v R  
Court of Appeal - 24 March 2021 - (2021) 29 CRNZ 658 28/07/2022 - 3:02 PM

Citing References  
Costain v The Warehouse Ltd - [2012] NZERA Christchurch 119 28/07/2022 - 3:02 PM

Costain v The Warehouse Ltd  
Employment Relations Authority, Christchurch - 19 June 2012 - [2012] NZERA Christchurch 119 28/07/2022 - 3:02 PM

# Alerts

Alerts help you keep current on recent developments. Alerts include:

- KeyCite Alert – automatically monitors the status of cases and legislation and sends you updates when their KeyCite information changes.
- WestClip – runs your searches on a regular basis so you can stay up-to-date on news and legal developments.
- Publication Alert – receive the latest documents from a particular publication as soon as they are published on new Westlaw

**A** **Accessing the alert page**  
Click Notifications then alerts at the top of any page to display your alerts

**B** **Creating an alert**  
Click Create alert then click the type of alert you want to create on the menu.

**C** **Viewing your alerts**  
Click an alert type to view your alerts

**D** **Newsletters**  
Click Newsletters to group multiple alerts into a combined newsletter.

The screenshot shows the Westlaw Alerts interface. At the top, the navigation bar includes 'THOMSON REUTERS WESTLAW', 'Region: New Zealand', and a search bar with '12345'. The 'Alerts' section is active, showing a list of alerts. Callout A points to the 'Notifications' and 'Alerts' tabs. Callout B points to the 'Create Alert' button. Callout C points to the 'Alert Type' menu, which is currently set to 'All'. Callout D points to the 'Newsletters' link in the left sidebar. The main content area displays a list of alerts, including 'Bryson v Three Foot Six Ltd', 'Cases - Meridian Energy', 'News & CA', and 'News - Meridian Energy'. Each alert entry includes details like 'Last Update', 'Next Update', 'Client ID', and 'Content'. There are also options to 'Edit Alert' and 'History' for each alert.

# Preferences

You can customize many aspects of your new Westlaw research session using the Preferences page.

- A Accessing Preferences**  
To access the Preferences page, click on the account icon and select preferences.
- B Search Preferences**  
Set the default sort order of your search result by content type.
- C Delivery Preferences**  
Set the default document format, file type, layout, and included content for the documents you email, print, download, or send to Amazon Kindle.

The screenshot displays the Westlaw user interface. At the top, there is a navigation bar with the Thomson Reuters logo, the word 'WESTLAW', and a dropdown menu for 'Region: New Zealand'. To the right of the navigation bar are buttons for '12345', 'History', 'Folders', 'Favourites', 'Notifications', and a user profile icon. Below the navigation bar is a search bar with the placeholder text 'Enter terms, citations, databases, questions, anything ...'. The main content area features a 'What's new on Westlaw?' section with a 'Show less' and 'Show more' button. A 'Profile' dropdown menu is open, showing the user's name 'Alex Cato', email 'Alex.Cato', and options for 'Contacts', 'Subscription', 'Preferences' (marked with a red 'A'), and 'Update OnePass profile'. A 'Sign out' button is also visible. The 'Preferences' dialog box is open, showing a sidebar with 'Profile' (marked with a red 'B'), 'Search', 'History', 'Notifications', 'Features', 'Delivery' (marked with a red 'C'), and 'Help'. The 'Profile' section of the dialog box includes a 'Time zone' dropdown menu set to '(GMT+12:00) Auckland, Wellington' and a 'Find jurisdiction' section with checkboxes for 'AU', 'Canada', 'EU', 'NZ' (checked), and 'UK'. 'Save' and 'Cancel' buttons are at the bottom of the dialog box. In the background, there are promotional banners for 'Tracker Analytics', 'Key Number System', and 'Sentencing Tracker'.