



Westlaw Australia

Introduction to Caselaw

Course Description

This session will focus on how to find cases by case titles and citations. The Global search bar will be used to run keyword searches using (Boolean) terms and connectors. The Key Number system will also be explained to find relevant cases on a legal topic.

In this session we will cover the following:

- Locate a case by citation and/or party names.
- Find cases on a point of law using the Key Number system.
- Run a keyword search using Terms and Connectors.
- Refine, filter and sort search results.
- Organise case research with folders.
- Create an Alert to follow a case.

Session Duration

30 minutes (0.5 CLE/CPD point).

Session Delivery Method

Online via Microsoft Teams. **Note:** The Webinar session allows participants to view the trainer's computer screen. At no time does the trainer access your computer.

Learning Materials

Online help and support materials available:

<https://support.thomsonreuters.com.au/product/new-westlaw-australia>

Training Specialist

Each session will be facilitated by one of our AU Training Specialists.