



Books on Westlaw New Zealand

Over 50 legal books are available on Westlaw to browse or search. This guide outlines how to locate books in Westlaw, browse a book title and search for key terms within books. It also provides guidance on managing information found in books and how to locate more details regarding author information, publication date and citation formatting.

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Locating Books in Westlaw

Books are accessed by:

- [Navigating to the Content types tab](#)
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- [Searching for a title using the global search bar](#)

Navigating to the Content types tab

1. From the Westlaw home screen, select the **Content types** tab.
2. Click the **Books** link located under the **Secondary Sources** heading. This will display all the Book titles available in Westlaw New Zealand.

The screenshot shows the Westlaw New Zealand interface. At the top, there is a navigation bar with 'Thomson Reuters Westlaw New Zealand' and a search bar. Below the search bar, there are several tabs: 'Content types', 'Practice areas', 'International', 'My content', and 'Tools'. The 'Content types' tab is highlighted with a red box and a circled '1'. Underneath the 'Content types' tab, there are three columns of links. The first column is 'Cases', the second is 'Legislation', and the third is 'Secondary Sources'. Under the 'Secondary Sources' column, the 'Books' link is highlighted with a red box and a circled '2'.

3. Click on a book title to view the Table of Contents e.g. Mediation in New Zealand.

The screenshot shows the Thomson Reuters Westlaw New Zealand interface. The top navigation bar includes 'MATTER 1234', 'History', 'Folders', 'My links', 'Notifications', and 'Sign out'. The main header is 'Westlaw New Zealand' with a search bar for 'Filtered Secondary Sources Library'. On the left, a 'Filter' sidebar shows 'Publication Type' with 'Book' selected and 'Subscription' highlighted with a red box. The main content area displays 'Secondary Sources Library (54)' with a list of publications. The publication 'Mediation in New Zealand' is highlighted with a red box and a '3' badge. On the right, a 'Tools & Resources' sidebar includes 'Browse Books by A to Z title' highlighted with a red box.

⚠ Note: To browse the titles by the previous A-Z topics, click **Browse titles by A to Z topic**.

⚠ Note: To view book titles within your subscription, click subscription and then **Show in plan only**.

Navigating to a Practice Area

To view Book titles related to a Practice Area:


1. From the Westlaw home screen, select the **Practice areas** tab.
2. Select a Practice Area e.g. Criminal.

The screenshot shows the Westlaw New Zealand interface. At the top, there is a search bar with the placeholder text "Enter terms, citations, databases, questions, anything ...". Below the search bar, there are navigation tabs: "Content types", "Practice areas", "International", "My content", and "Tools". The "Practice areas" tab is highlighted with a red box and a circled "1". Below the tabs, there is a grid of practice area categories. The "Criminal" category is highlighted with a red box and a circled "2". Other categories include Administrative & Public Law, Alcohol, Alternative Dispute Resolution, Bankruptcy & Insolvency, Building & Construction, Civil Litigation, Commercial, Company & Financial Markets Law, Competition & Consumer, Contract, Corporations, Employment, Environment & Resources, Evidence, Family, Fisheries, General Practice, Health, Human Rights, Immigration, Insurance, Intellectual Property, Legal Aid, Legislative Interpretation, Local Government, Māori Law, Media, People Management, Personal Injury, Privacy, Property, Social Welfare, Sports & Recreation, Taxes & Duties, Transport, Trusts & Equity, and Wills & Succession.

3. Click **Books** to view the list of books available for the selected Practice area.

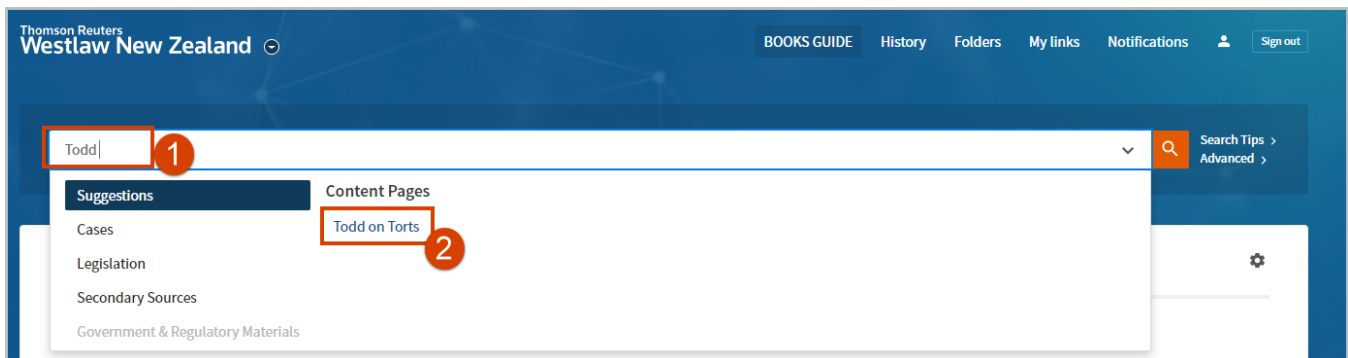
The screenshot shows the "Criminal" page on Westlaw. At the top, there is a title "Criminal" and three buttons: "Edit favourites", "Set as start page", and "Copy link". Below the buttons, there is a search bar with the placeholder text "Search all Criminal above or navigate to specific content below." Below the search bar, there is a section titled "Criminal Resources". Below this section, there is a list of checkboxes for selecting content: "Select all content", "No items selected", and "Clear Selection". Below this, there are several checkboxes for selecting content: "Cases", "Legislation", "News & Current Awareness", "Secondary Sources", and "Books". The "Books" checkbox is highlighted with a red box and a circled "3".

 Note: If there is only one book available, Westlaw displays the book's Table of Contents.

 Note: Books can also be accessed by selecting Secondary Sources after selecting a Practice area. This is a good option when you want to search through a Practice Area's commentary and book titles concurrently.

Searching for a book title using the global search bar


1. Start typing the title of the book into the global search bar e.g. Todd.
2. As you begin typing, the type-ahead feature will provide a link to the book in the drop-down list. Select the book title e.g. Todd on Torts, from the drop-down to open display the Table of Contents of the book.



Browsing Books

1. After opening a book to its Table of Contents (as outlined above), click on a plus icon to expand a chapter.
2. If you are looking for something specific, use the **Search TOC** function to search the Table of Contents entries for a specific term or phrase e.g. Trespass!
3. To print, email or download documents from the Table of Contents, select the documents you require then select print, email or download from the **Delivery menu** dropdown.
4. To open a document, click the title of the document e.g. 4.7 Mental Injury.

The screenshot shows the 'Todd on Torts' Table of Contents interface. At the top, there are buttons for 'Add to Favourites', 'Set as start page', and 'Copy link'. Below these is a search bar with the text 'Trespass!' and a 'Search' button. A 'Search TOC' dropdown menu is visible in the top right corner. The main content area is a list of chapters and sections, with checkboxes for selection. A 'Delivery menu' dropdown is open on the right, showing options for 'Email', 'Print', 'Download', and 'Kindle'. Red callouts with numbers 1-4 point to specific elements: 1 points to the plus icon next to Chapter 4, 2 points to the search bar, 3 points to the Delivery menu, and 4 points to the '4.7 Mental injury' entry.

 Note: If a pop-up appears on the screen stating “**This document is out of plan**” this means that the book is not included in your subscription. If you select **View Document**, a charge will be incurred. Pricing information can be viewed by clicking the **Pricing Guide** link.

Searching Books

You can search for key terms across one or more book titles.

Search for terms in one book title

1. Open a book to its Table of Contents (refer to guidance above).
2. The search bar will adapt to search the selected book. Enter your search term(s) into the search bar e.g. Overseas /s Insurer.
Click on the **Search Tips** link located to the right of the search bar for a list of terms and connectors.
3. Click the search icon to run the search.

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BOOKS GUIDE History Folders My links Notifications Sign out

Colinvaux's Law of Ins... overseas /s insurer

Search Tips > Advanced >

Colinvaux's Law of Insurance in New Zealand

Add to Favourites Set as start page Copy link

Browse Table of Contents below or search all Colinvaux's Law of Insurance in New Zealand above.

Select all content No items selected Clear Selection

Search TOC Reading Mode

- Chapter 1 - The Contract of Insurance
- Chapter 2 - Construction of the Policy
- Chapter 3 - The Risk
- Chapter 4 - Utmost Good Faith

Search for terms across multiple titles

1. From the homepage, click **Content types** tab.
2. Click **Books**.

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BOOKS GUIDE History Folders My links

Enter terms, citations, databases, questions, anything ...

Content types Practice areas International My content Tools

Cases

- All Cases
- Latest Cases
- Specialist Law Reports
- By Practice Area

Legislation

- All Legislation
- Current Acts
- Current Secondary Legislation
- Current Other Instruments

Secondary Sources

- All Secondary Sources
- Commentary
- Books
- Forms & Precedents

3. To search across all book titles, enter your search terms into the search bar and click the search icon e.g. Maori /s Fisheries. Click the **Search Tips** link for assistance with terms and connectors.

The screenshot shows the Thomson Reuters Westlaw New Zealand interface. The search bar contains the text "maori /s fisheries" with a red circle containing the number "3" next to it. The search results are displayed under the heading "Secondary Sources Library (54)". The "Filtered Publications" section shows a list of books with checkboxes next to them. The "Publication Type" filter is set to "Book".

Home > Secondary Sources
Secondary Sources Library (54)
 ☆ Add to Favourites 📄 Copy link

Filtered Publications • Book

1-20 > 0-9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Select all items No items selected

- Arbitration ⓘ
- Civil Remedies in New Zealand ⓘ
- Colinvaux's Law of Insurance in New Zealand ⓘ
- Competition Law in New Zealand ⓘ
- Corporate Law in New Zealand ⓘ

Filter
 Clear

Select multiple

Search by title

Topic +
 Jurisdiction +
 Publication Type +
 Publication Type
 Book

Tools & Resources
 Full Secondary Sources Library
 Legislation
 Commentary
 Law Reviews & Journals

4. To search across a selection of books, select the books you would like to search then enter your search terms e.g. "Social Media".

The screenshot shows the Thomson Reuters Westlaw New Zealand interface. The search bar contains the text "social media" with a red circle containing the number "4" next to it. The search results are displayed under the heading "Secondary Sources Library (54)". The "Filtered Publications" section shows a list of books with checkboxes next to them. The "Publication Type" filter is set to "Book". A red box highlights the selected items: "New Zealand Media and Entertainment Law" and "Privacy Law in New Zealand".

Home > Secondary Sources
Secondary Sources Library (54)
 ☆ Add to Favourites 📄 Copy link

Filtered Publications • Book

< 21-40 > 0-9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Select all items 2 items selected Clear selected

- International Human Rights Law in Aotearoa New Zealand ⓘ
- International Law in Aotearoa New Zealand ⓘ
- James & Wells Intellectual Property Law in New Zealand ⓘ
- Joseph on Constitutional and Administrative Law ⓘ
- Law of Charity ⓘ
- Local Government Law in Aotearoa New Zealand ⓘ
- Maritime Law in New Zealand ⓘ
- Mediation in New Zealand ⓘ
- New Zealand Media and Entertainment Law ⓘ
- New Zealand Taxation Principles, Cases and Questions ⓘ
- Privacy Law in New Zealand ⓘ

Filter
 Clear

Select multiple

Search by title

Topic +
 Jurisdiction +
 Publication Type +
 Publication Type
 Book

Subscription +
 Favourites +
 Apply

Tools & Resources
 Full Secondary Sources Library
 Legislation
 Commentary
 Law Reviews & Journals

Locating content in Books that cite a section of legislation

1. Enter the section number and name of the act into the global search bar e.g. 9 Insurance Law Reform Act.
2. Select the section from the drop-down. This will open the legislation section.

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BOOKS GUIDE

9 insurance law reform act

Suggestions

Cases

Legislation

Secondary Sources

Government & Regulatory Materials

9 New sections substituted
s 9 Insurance Law Reform Act 1985 · 1 April 1986 · NZ

9 Time limits on claims under contracts of insurance
s 9 Insurance Law Reform Act 1977 · 29 July 1977 · NZ

3. Select the **Citing References** tab.
4. Click **Secondary Sources**.

9 Time limits on claims under contracts of insurance

Insurance Law Reform Act 1977 · NZ · Applies from 29 July 1977 (Approx. 2 pages)

Document History (5) Citing References (49) KeyCite

KeyCite Citing References (49) 1-20 Sort By: Date: Newest First No items selected

Content types

Search within results

Cases 28

Legislation 1

Secondary Sources 20

All Results 49

Title Date

1. Tax Bills, Discussion Documents, & Officials' Reports 494465220, 48J Time for making claim 23 July 2024

Tax Bills, Discussion Documents, & Officials' Reports 494465220

Tax Bills, Discussion Documents, & Officials' Reports Bills Archived Bills Accident Insurance Bill 1998 (Government Bill) Accident Insurance Bill 1998 - Stage 2 Part 4 [Claims for...


...which the insured becomes aware, or could reasonably be expected to have become aware, that he or she needs the statutory entitlement.(6)Nothing in section 9 of the Insurance Law Reform Act 1977 applies to the time limits specified in this section.]Clause 48J(6) was inserted by SOP 145...

2. Tax Bills, Discussion Documents, & Officials' Reports 494481953, Clause 48J 23 July 2024

Tax Bills, Discussion Documents, & Officials' Reports 494481953

...Paper 1998 No 145 - Accident Insurance Bill 1998 Clause 48J NZ To add, on page 73 after line 21, the following subclause:“(6)Nothing in section 9 of the Insurance Law Reform Act 1977 applies to the time limits specified in this section...

- Select **Books** from the left-hand column to view the results found in books that cite the section of legislation.

9 Time limits on claims under contracts of insurance 

Insurance Law Reform Act 1977 - NZ - Applies from 29 July 1977 (Approx. 2 pages)

Document History (5) Citing References (49) Powered by KeyCite

KeyCite. Citing References (15) 1-15 Sort By: Treatment Type No items selected

Content types	Filters	Title	Date	Type
Cases	28	<input type="checkbox"/> 1. [1.5] Temporary cover	28 Aug. 2017	Book
Legislation	1	Colinvaux's Law of Insurance in New Zealand 481162038		
Secondary Sources	20	...towards the assured by the courts is readily understandable and would likely lead to an exercise in favour of the assured of the discretion in § 9 of the Insurance Law Reform Act 1977 It has been held by a majority of the English Court of Appeal that the assured is...		
Commentary	4	<input type="checkbox"/> 2. [13.1] Definition of reinsurance	28 Aug. 2017	Book
Law Reviews & Journals	1	Colinvaux's Law of Insurance in New Zealand 481162064		
Book	15	...framework unless otherwise provided, the principles applicable to reinsurance contracts remain based on the common law. One significant matter is nevertheless the possible application of ss 9 and 11 of the Insurance Law Reform Act 1977 to reinsurance, as those provisions may dramatically affect the enforceability of claims provisions commonly found...		
All Results	49	<input type="checkbox"/> 3. [13.7] Reinsurance losses and claims	28 Aug. 2017	Book
		Colinvaux's Law of Insurance in New Zealand 481162065		

Managing search results

After running a search, various filters can be applied to refine results.

- Use the **Search within results** field to search for additional term(s) within the results.
 - Click into the **Search within results** field. A pop-up will appear on the screen.
 - Enter your search term(s) e.g. quotas.
 - Click the **Search** button.

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Books adv: maori /s fisheries

Filters
Content type: Books (96)
Select multiple filters
Restore previous Clear

Search within results

Search within results

Show Boolean instructions

quotas

Search Cancel

Select all items - No items selected

1. [21.17] Māori fisheries and aquaculture
Local Government Law in Aotearoa New Zealand - LGOVNZ 522890093 - Chapter 21 - Māori and Local Government - NZ

Claims by Māori to a share in the deep-sea fisheries resource under the expectations in the Treaty of Waitangi were settled with the Crown in 1992. The settlement provided for a minimum initial share of 10 per cent of the fisheries quota to be transferred to the Māori Fisheries Commission, and a

2. Use the **Publication Name** filter to view results from selected Book titles.
 - a. Click **Publication Name**.
 - b. Click **Select a Publication Name** link. A pop-up will appear on the screen.
 - c. Click on a publication title in the Publication Name column to select it e.g. Local Government Law in Aotearoa New Zealand – your selections will appear in the **Selections** column.
 - d. To remove a selected title, click on the title again (in either column).
 - e. Once ready, click the **Filter** button. Westlaw will display the results from the selected publication titles.

The screenshot displays the Thomson Reuters Westlaw New Zealand interface. The main search area shows the query "adv: maori /s fisheries". The left sidebar contains a "Filters" section with "Content type: Books (96)" and a "Publication Type" filter. The "Publication Name" filter is selected, and a pop-up window titled "Publication Name" is open. The pop-up has a search field labeled "Narrow: Enter a Publication Name". Below the search field, there are two columns: "Publication Name" and "Selections". The "Publication Name" column lists several categories with counts: "Law in Aotearoa New Zealand (3)", "International Law in Aotearoa New Zealand (4)", "Joseph on Constitutional and Administrative Law (15)", "Local Government Law in Aotearoa New Zealand (9)", and "Mediation in New Zealand (3)". The "Local Government Law in Aotearoa New Zealand (9)" item is selected, indicated by a green checkmark and a red circle with the letter 'c'. The "Selections" column lists the selected items: "Local Government Law in Aotearoa New Zealand (9)", "Waking the Taniwha: Māori Governance in the 21st Century (44)", and "Environmental Law in New Zealand (10)". Each item in the "Selections" column has a red circle with a minus sign next to it. At the bottom of the pop-up, there is a blue "Filter" button and a "Cancel" button. The background shows a list of search results, with the first result being "Claims by Māori to a share in the deep-sea fisheries resource under the expectations in the 1992. The settlement provided for a minimum initial share of 10 per cent of the fisheries q Commission, and a commitment to increase the share to 20 per cent. A...".

Managing information in Books

After opening a book document:

1. View the **Last Review** date and Author information at the top of the document.
2. Use the Table of Contents or arrow **< >** keys on the left to navigate to other sections. Click **View Full TOC** button to return to the Table of Contents for the book.
3. Search for terms or phrases within the document.
4. Turn on **Reading Mode** to change from a page view a scroll view. Click the **Reading Mode** button to turn this feature off.
5. Add a **Note** to the top of the document.
6. From the **Copy** menu, select to copy a link to the document or copy the citation for the document.
7. Save the document to a **Folder**.
8. From the **Delivery** menu, select to **Print, Email** or **Download** the document.
9. Use the mini Table of Contents (if available) to jump to a specific section.

The screenshot displays a document page titled "[9.3] Public nuisance" from the book "Todd on Torts". The page includes a left-hand navigation pane, a main content area, and a right-hand toolbar. Red callouts with numbers 1 through 9 point to specific features:

- 1:** Author information (Bill Atkin) and Last Review date (01/04/2023) at the top of the document.
- 2:** Navigation arrows and the "View Full TOC" button in the left-hand pane.
- 3:** The search icon in the top right toolbar.
- 4:** The "Reading Mode" button in the top right toolbar.
- 5:** The "Add Note" icon in the top right toolbar.
- 6:** The "Copy" icon in the top right toolbar.
- 7:** The "Save to Folder" icon in the top right toolbar.
- 8:** The "Delivery" menu (Print, Email, Download) in the top right toolbar.
- 9:** The mini Table of Contents in the main content area, listing sections 9.3.1 through 9.3.6.

The main content area shows the title "9.3 Public nuisance" and the start of section "9.3.1 Introduction", which begins with the text: "Public nuisance originated as a common law crime, consisting of conduct that 'obstructs or causes inconvenience or damage to the"

Viewing information about a Book

Each book features an “i” or scope information pop-up which includes Author, a summary of the book, the year the book was published and how the book should be cited.

1. From the Table of Contents page, click the “i” information icon located just under the book title.

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BOOKS GUIDE

Waking the Taniwha: ... Search Waking the Taniwha: Māori Governance in the 21st Century

Books > Waking the Taniwha: Māori Governance in the 21st Century

Waking the Taniwha: Māori Governance in the 21st Century

☆ Add to Favourites Set as start page Copy link

Browse Table of Contents below or search Waking the Taniwha: Māori Governance in the 21st Century above

Select all content · No items selected · Clear Selection

Chapter 1 - Introduction

2. Last Review date and Author information is also located at the top of each document in a book.

[5.2] Mana
MAORCORP 519901475 · Waking the Taniwha: Māori Governance in the 21st Century · Chapter 5 - Te Kauhanganui: Principles of Tribal Governance · NZ (Approx. 2 pages)

Document

View Full TOC

<Chapter 5 - Te Kauhanganui: Principles of Tribal Governance

Chapter 5 - Te Kauhanganui: Principles of Tribal Governance

5.1 Kauhanganui

5.2 Mana

5.3 Tapu

5.4 Utu

5.5 Ngā Pou

5.6 Tikanga and law

5.7 Conclusion

Bibliography

Waking the Taniwha: Māori Governance in the 21st Century

Chapter 5 - Te Kauhanganui: Principles of Tribal Governance

Authors: Michael Ross

Last Review: 01/04/2021

5.2 Mana

Mana has a range of meanings and attributes, including: authority, control, psychic force, binding, having influence or power, and being vested with effective authority.¹² The kauhanganui was an authoritative institution in Māori society, imbued with mana because of the people involved, the gravity of the issues discussed and the importance of the outcomes to the community.

Note: Books on Westlaw New Zealand include updates by the Author between editions.

Looking for more information?

To sign into Westlaw New Zealand, visit <https://nzlaw.thomsonreuters.com/>

For technical assistance, call the help desk on 0800 10 60 25

For training assistance email NZTrainers@thomsonreuters.com

For training materials, visit <https://support.thomsonreuters.co.nz/product/westlaw-new-zealand>