



How to find Legislation

This guide outlines how to find legislation efficiently with different search methods as well as how to find current, historical, and future legislation.

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Quickly access an Act or Regulation using the Global Search Bar

1. To find an Act or Regulation, type the name of the act in the Global Search bar and the typeahead feature will provide suggestions. e.g. Land Transfer Act 2017.
2. Click the Act from the dropdown suggestions to display the Table of Provisions which can then be searched or browsed.

The screenshot shows the Westlaw New Zealand search interface. At the top, there is a navigation bar with 'Thomson Reuters Westlaw New Zealand' and various user options like 'MATTER 1234', 'History', 'Folders', 'My links', 'Notifications', and 'Sign out'. Below this is a search bar containing the text 'Land Transfer Act 2017'. A dropdown menu is open below the search bar, showing suggestions for 'Cases', 'Legislation', 'Secondary Sources', and 'Government & Regulatory Materials'. The 'Legislation' suggestion is highlighted, and a red box with the number '2' is drawn around the 'Land Transfer Act 2017' suggestion. A red box with the number '1' is drawn around the search bar. Below the search bar, there is a grid of links for various content types, including 'All Cases', 'All Legislation', 'All Secondary Sources', 'Latest Cases', 'Current Acts', 'Commentary', 'Specialist Law Reports', 'Current Secondary Legislation', 'Books', 'By Practice Area', 'Current Other Instruments', 'Forms & Precedents', 'Key Number System', 'Bills', 'Law Reviews & Journals', and 'All Bills'. A 'Workflows' link is also visible at the bottom right of the grid.

Navigating the Table of Contents Page of an Act

1. Select **Add to Favorites** to make a shortcut to the Act, saved in **Favourites**.
2. Delivery tools on the top right of the screen allow you to save to folders, print or download. The Official PDF Version can be downloaded by selecting **Official Version**.
3. When you click on the act title you are brought to The Table of Contents of that Act. Scroll down the TOC to the provision or section that you would like to access.

Navigating a section of an Act

1. Use the **Table of Contents** to easily navigate between sections.
2. Currency status of the legislation is displayed under the section title.
3. Delivery tools on the top right of the screen allow you to save to folders, print or download.


4. **The History Tab provides links** to the current version of the text, any historic versions of the text and if this section has an uncommenced amendment pending, a future version will be displayed.

PDF Versions displays the list of New Zealand Government PDFs that were created by the Parliamentary Counsel Office from 3 September 2007 forward. Each version incorporates all amendments in force as at the stated date and provides a snapshot of the legislation as it stood on that date.

The screenshot displays the '88 Making an application' page. At the top, it shows the title '88 Making an application' with a link icon, followed by 'Resource Management Act 1991 · NZ · Applies from 24 August 2023 (Approx. 8 pages)'. Below this, there are tabs for 'Document', 'History (102)', and 'Citing References (442)'. The 'History (102)' tab is selected and highlighted with a red box. To the right of the tabs, it says 'Powered by KeyCite'. Below the tabs, there is a 'Versions (11)' section. On the left, there is a 'Content types' sidebar with 'Versions' (11), 'Graphical Legislation', and 'PDF Versions' (91). The 'PDF Versions' item is highlighted with a red box. The main content area shows a list of versions. The 'Current Version' is highlighted with a red box and includes a checkbox, the title '88 Making an application', and the text 's 88 Resource Management Act 1991 Effective 24 August 2023'. Below this, there are 'Prior Versions (10)', with three items visible, each with a checkbox and similar text indicating different effective dates.





5. **Citing References Tab** will list any cases, legislation or secondary source documents that cite the Provision, sorted by Treatment Type. Select Secondary sources to display documents found in **Commentary, Books, Law Reviews and Journals Workflows** and **Forms and Precedents** that cite the section.

Select **Case Law** on the left-hand side to view cases that cite the section. Search the case results by entering keyword(s) into the **Search within results** field. Use the filters to narrow case results **Date** or by **Jurisdiction**.

88 Making an application 

Resource Management Act 1991 · NZ · Applies from 24 August 2023 (Approx. 8 pages)

Document History (102) **Citing References (442)** Powered by **KeyCite**

KeyCite. Citing References (442) 1-50 > Sort By: Date: Newest First > No items selected    

Content types 5

Search within results

- Cases 295
- Legislation 60
- Secondary Sources 87
- All Results 442

<input type="checkbox"/>	Title	Date	Type
<input type="checkbox"/>	<p>1. Resource Management 489880996, Resource Management – What's New</p> <p>Resource Management 489880996</p> <p>Please send any feedback or suggestions on Resource Management to: Stephen Blakeley Senior Legal Editor, Writer & Editorial Coordinator – Analytical Law Email:...</p> <p>...to the Spatial Planning Act 2023 has been added at [SIntro.1].1 September 2023 Legislation Sections 28B 44 51 52 53 58E 58H 80A 88 165I 165U 165W 165X 165ZB-165ZE 217B 217C 217D 217I 217M 357A 360A 360B sch 12 of the Resource Management Act 1991 were amended, as...</p>	19 Sep. 2024	Commentary
<input type="checkbox"/>	<p>2. Salmon Environmental Law 492594779, Salmon Environmental Law – What's New</p> <p>Salmon Environmental Law 492594779</p> <p>Please send any feedback or suggestions on Salmon Environmental Law to: Stephen Blakeley Senior Legal Editor, Writer & Editorial Coordinator – Analytical Law Email:...</p> <p>...Spatial Planning Act 2023 to Resource Management Act 1991 has been added.1 September 2023 Legislation Sections 28B 44 51 52 53 58E 58H 80A 88 165I 165U 165W 165X 165ZB-165ZE 217B 217C 217D 217I 217M 357A 360A 360B sch 12 of the Resource Management Act 1991 were amended, as...</p>	13 Sep. 2024	Commentary

Browse to Current, Repealed and Amendment Acts and Secondary Legislation

Current Acts

1. Browse legislation under Content types to quickly access current legislation. Click on **Current Acts** to display legislation currently in force, in alphabetical order.

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MATTER 1234 History Folders My links Notifications Sign out

Enter terms, citations, databases, questions, anything ... Search Tips > Advanced >

Content types Practice areas International My content Tools

Cases	Legislation	Secondary Sources
All Cases	All Legislation	All Secondary Sources
Latest Cases	Current Acts 1	Commentary
Specialist Law Reports	Current Secondary Legislation	Books
By Practice Area	Current Other Instruments	Forms & Precedents
Key Number System	Bills	Law Reviews & Journals
Browse cases by topic	All Bills	Workflows

- Current Legislation is displayed in alphabetical order. Select a letter to filter the legislation by Acts starting with that letter.
- From the list of legislation, just click on any title to access the Table of Contents.

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Current Acts Search Current Acts Search Tips > Advanced > Sign out

Current Acts

Add to Favourites Set as start page Copy link

Search all Current Acts above or navigate to specific content below. ⓘ

A B **C** 2 F G H I J K L M N O P Q R S T U V W

Select all content · No items selected · Clear Selection Specify Content to Search

- Cadastral Survey Act 2002
- Caledonian Society Of Otago Incorporation Ordinance 1874 (O)
- Calendar (New Style) Act 1751
- Callaghan Innovation Act 2012
- Campbelltown Athenaeum Act 1875
- Cancer Registry Act 1993
- Canterbury Agricultural and Pastoral Association Empowering Act 1982
- Canterbury Regional Council (Ngāi Tahu Representation) Act 2022
- Canterbury Society of Arts Reserve Act 1889 Extension Act 1891
- Care of Children Act 2004** 3

Tools & Resources
Secondary Sources
Books

Repealed Acts

- Browse legislation under Content types to quickly access repealed legislation. Click on **All Legislation**.

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MATTER 1234 History Folders My links Notifications Sign out

Enter terms, citations, databases, questions, anything ... Search Tips > Advanced >

Content types Practice areas International My content Tools

Cases
All Cases
Latest Cases
Specialist Law Reports
By Practice Area

Key Number System
Browse cases by topic

Legislation
All Legislation 1
Current Acts
Current Secondary Legislation
Current Other Instruments

Bills
All Bills

Secondary Sources
All Secondary Sources
Commentary
Books
Forms & Precedents
Law Reviews & Journals
Workflows

2. Click **Repealed** to view an alphabetical list of repealed legislation. This database contains the complete text of all Acts repealed since 1 January 1994.

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MATTER 1234 History Folders My links Notifications Sign out

Legislation Search Legislation Search Tips > Advanced >

Home
Legislation
Add to Favourites Set as start page Copy link

Search all Legislation above or navigate to specific content below.

Select all content No items selected Clear Selection Specify content to search

Acts
Current
Repealed 2
Amendment

Secondary Legislation
Current
Revoked

Tools & Resources
Secondary Sources
Books

3. From the list of legislation, just click on any title to access the Table of Contents.

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MATTER 1234 History Folders My links Notifications Sign out

Repealed Acts Search Repealed Acts Search Tips > Advanced >

Home > Legislation

Repealed Acts

Add to Favourites Set as start page Copy link

Search all Repealed Acts above or navigate to specific content below. ⓘ

A B C D E F G H I J K L M N O P Q R S T U V W Y

Select all content · No items selected · Clear Selection Specify Content to Search

- Access Training Scheme Act 1988
- Accident Compensation Act 1972
- Accident Compensation Act 1982 3
- Accident Insurance Act 1998
- Accident Insurance Amendment Act 1999
- Accident Insurance Amendment Act 2000
- Accident Insurance (Transitional Provisions) Act 2000
- Accident Rehabilitation and Compensation Insurance Act 1992
- Accident Rehabilitation and Compensation Insurance Amendment Act 1995
- Accident Rehabilitation and Compensation Insurance Amendment Act 1997
- Accident Rehabilitation and Compensation Insurance Amendment Act 1998
- Accident Rehabilitation and Compensation Insurance Amendment Act (No 2) 1993
- Accident Rehabilitation and Compensation Insurance Amendment Act (No 2) 1996

Tools & Resources
Secondary Sources
Books

Finding Point in Time legislation

The Point in Time search option enables you to see the wording of a piece of legislation at a particular past date, or how it will read at a future point in time.

1. Click **All Legislation**, displayed in the Content Types tab on the home page.
2. Click **Advanced** on the right-hand side of the Global Search bar to open the Legislation Advanced Search Template.

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MATTER 1234 History Folders My links Notifications Sign out

Legislation Search Legislation Search Tips > Advanced >

Home 1

Legislation

Add to Favourites Set as start page Copy link

Search all Legislation above or navigate to specific content below. ⓘ

Select all content · 3 items selected · Clear Selection Specify content to search

Acts

- Current
- Repealed
- Amendment

Tools & Resources
Secondary Sources
Books

3. Scroll down to the Advanced Search Template. Select **Search by Point in Time**
4. Enter a date into the Point in Time field, **e.g., 01/01/2020**
5. In the Legislation Title field enter the name of the Act or Secondary Legislation (include speech marks as indicated below). **e.g., "Employment Relations Act 2000"**
6. In the Legislation Provision field, enter the section number (or rule, or clause). **e.g., 103**
7. Click **Enter** or the **search icon**.

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MATTER 1234 History Folders My links Notifications Sign out

Legislation advanced: EFF-DATE(01/01/2020) & TI("Employment Relations Act 2000") & LPN(103)

Advanced Search: Legislation

Use at least one field to create a Boolean Terms & Connectors query.

Document Fields (Boolean Terms & Connectors Only)

Search Type

- Search By Legislation Status
- Search By Point in Time

Point in Time (DD/MM/YYYY)

01/01/2020

Legislation Title

"Employment Relations Act 2000"

Legislation (Provision Number)

103

Legislation (Provision Title)

Search Operators:

- /p In same paragraph
- "" Phrase
- +p Preceding within paragraph
- % But not
- /n Within n terms of
- ! Root expander
- +n Preceding within n terms of
- * Universal character
- # Prefix to turn off plurals and equivalents

8. Open the result to view the wording of the section as it read, or will read, at the point in time you entered.

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MATTER 1234 History Folders My links Notifications Sign out

Legislation advanced: EFF-DATE(01/01/2020) & TI("Employment Relations Act 2000") & LPN(103)

Back to Legislation

Legislation (1)

YOUR SEARCH Edit

Point in Time (DD/MM/YYYY): 01/01/2020 Legislation Title: "Employment Relations Act 2000" Legislation (Provision Number): 103

1 - 1 Sort: Relevance

Select all items - No items selected

1. **103 Personal grievance**
Employment Relations Act 2000 - NZ - Applies from 1 July 2019 to 26 June 2020

New Zealand Legislation
Employment Relations Act 2000
Part 9 Personal grievances, disputes, and enforcement

...**Employment Relations Act 2000** 103 Personal grievance New Zealand Legislation E Employment Relations Act 2000...

20 per page

9. To view the updated (current?) version of the legislation use the link at the top of the document or the history tab

← 103 Personal grievance
Employment Relations Act 2000 · NZ · Applies from 1 July 2019 to 26 June 2020 (Approx. 3 pages)

Document History (67) Citing References (1,181) Powered by KeyCite

Original 9

New Zealand Legislation
Employment Relations Act 2000
Part 9 Personal grievances, disputes, and enforcement - (s 101 - s 142)

This section has been updated. Click here for the updated version.

9
Employment Relations Act 2000

103 Personal grievance
2000 No 24

(1) For the purposes of this Act, **personal grievance** means any grievance that an employee may have against the employee's employer or former employer because of a claim—
(a) that the employee has been unjustifiably dismissed; or

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To request training, click <https://support.thomsonreuters.co.nz/request-training>

For additional training materials, visit <https://support.thomsonreuters.co.nz/product/new-westlaw-new-zealand>