Westlaw New Zealand

How to find Legislation



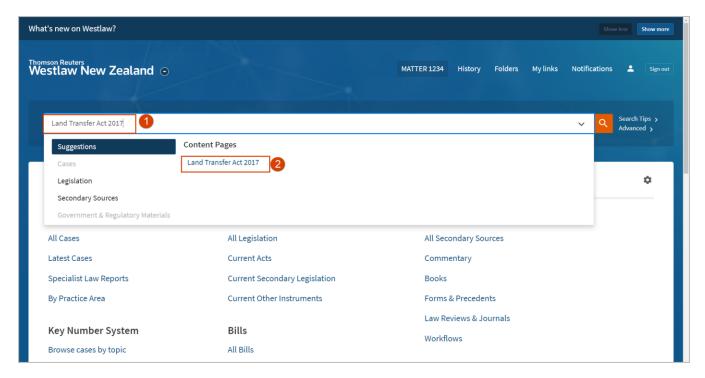
How to find Legislation

This guide outlines how to find legislation efficiently with different search methods as well as how to find current, historical, and future legislation.

- Quickly access and act or section using the Global Search Bar
- Navigating the Table of Contents Page of an Act
- Navigating a section of an Act
- Browse to Current, Repealed and Amendment Acts and Secondary Legislation
- Find Point in time legislation

Quickly access an Act or Regulation using the Global Search Bar

- To find an Act or Regulation, type the name of the act in the Global Search bar and the typeahead feature will provide suggestions. e.g. Land Transfer Act 2017.
- 2. Click the Act from the dropdown suggestions to display the Table of Provisions which can then be searched or browsed.

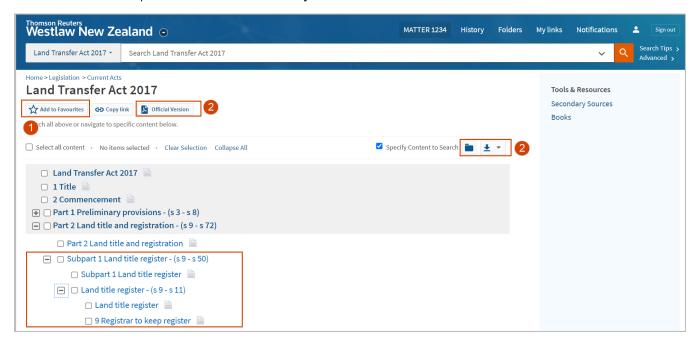




Navigating the Table of Contents Page of an Act

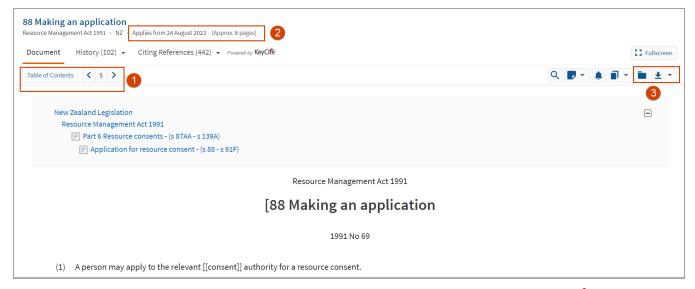
- Select Add to Favorites to make a shortcut to the Act, saved in Favourites.
- 2. Delivery tools on the top right of the screen allow you to save to folders, print or download. The Official PDF Version can be downloaded by selecting **Official Version.**

3. When you click on the act title you are brought to The Table of Contents of that Act. Scroll down the TOC to the provision or section that you would like to access.



Navigating a section of an Act

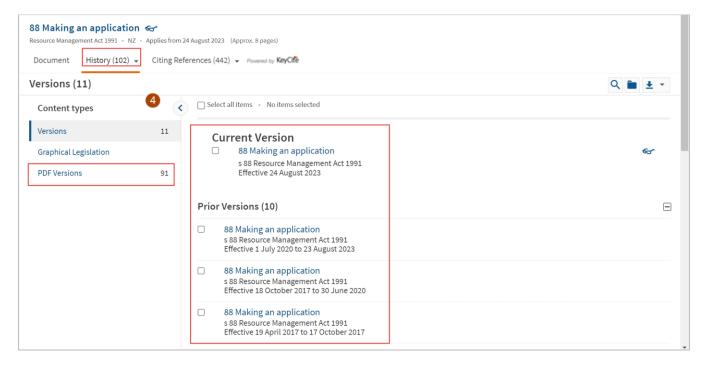
- 1. Use the **Table of Contents** to easily navigate between sections.
- 2. Currency status of the legislation is displayed under the section title.
- Delivery tools on the top right of the screen allow you to save to folders, print or download.





4. The History Tab provides links to the current version of the text, any historic versions of the text and if this section has an uncommenced amendment pending, a future version will be displayed.

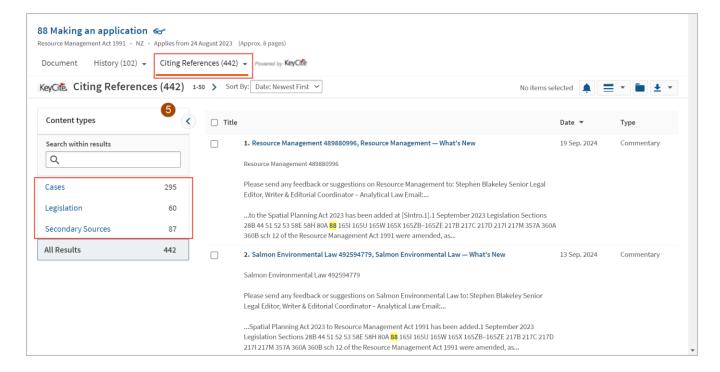
PDF Versions displays the list of New Zealand Government PDFs that were created by the Parliamentary Counsel Office from 3 September 2007 forward. Each version incorporates all amendments in force as at the stated date and provides a snapshot of the legislation as it stood on that date.



5. Citing References Tab will list any cases, legislation or secondary source documents that cite the Provision, sorted by Treatment Type. Select Secondary sources to display documents found in Commentary, Books, Law Reviews and Journals Workflows and Forms and Precedents that cite the section.

Select **Case Law** on the left-hand side to view cases that cite the section. Search the case results by entering keyword(s) into the **Search within results** field. Use the filters to narrow case results **Date** or by **Jurisdiction**.



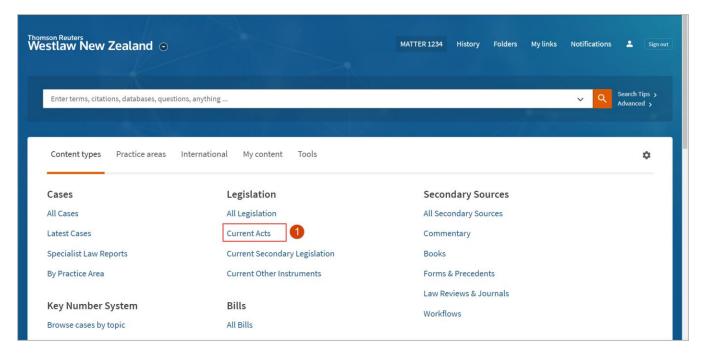


Browse to Current, Repealed and Amendment Acts and Secondary Legislation

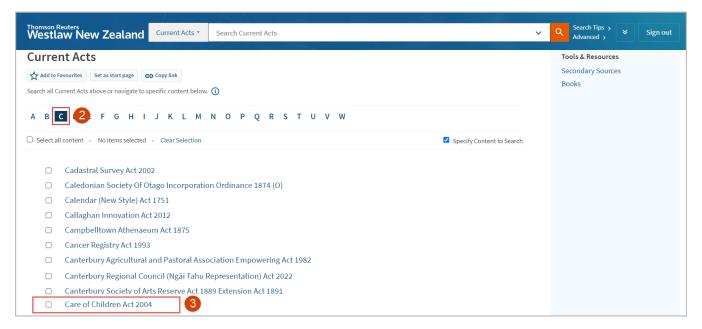
Current Acts

 Browse legislation under Content types to quickly access current legislation. Click on Current Acts to display legislation currently in force, in alphabetical order.





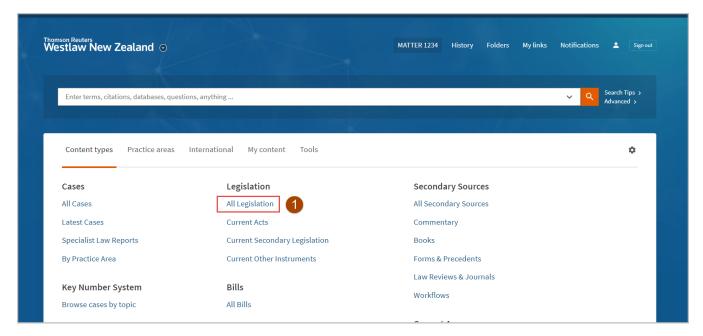
- 2. Current Legislation is displayed in alphabetical order. Select a letter to filter the legislation by Acts starting with that letter.
- 3. From the list of legislation, just click on any title to access the Table of Contents.



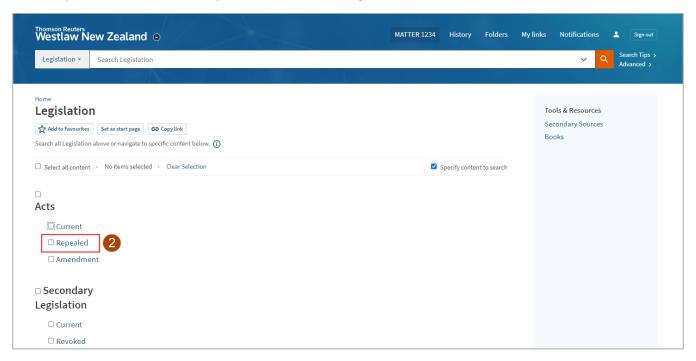
Repealed Acts

 Browse legislation under Content types to quickly access repealed legislation. Click on All Legislation.



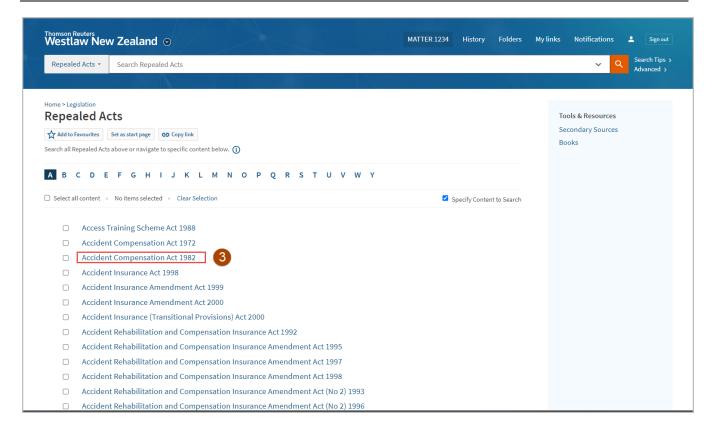


2. Click **Repealed** to view an alphabetical list of repealed legislation. This database contains the complete text of all Acts repealed since 1 January 1994.



3. From the list of legislation, just click on any title to access the Table of Contents.

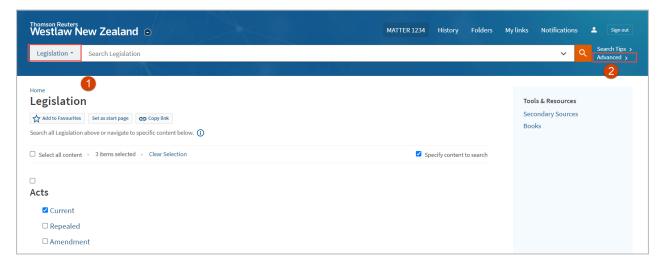




Finding Point in Time legislation

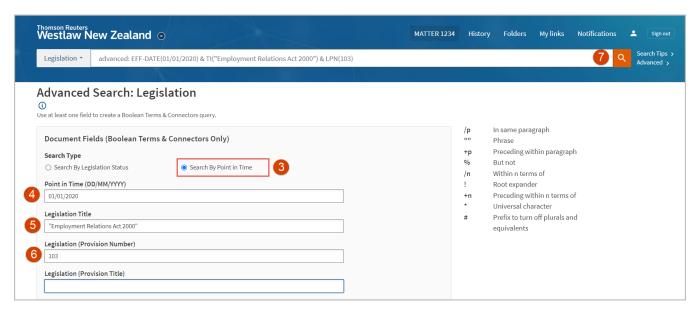
The Point in Time search option enables you to see the wording of a piece of legislation at a particular past date, or how it will read at a future point in time.

- 1. Click All Legislation, displayed in the Content Types tab on the home page.
- Click Advanced on the right-hand side of the Global Search bar to open the Legislation Advanced Search Template.

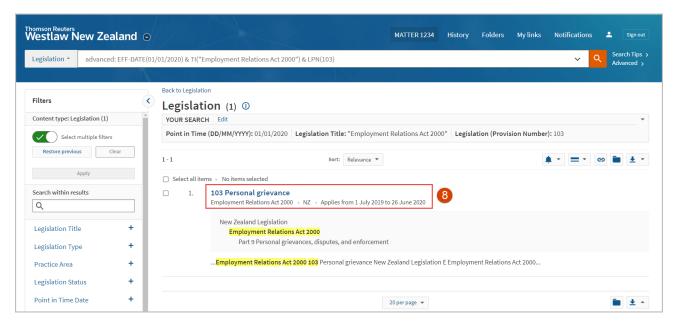




- 3. Scroll down to the Advanced Search Template. Select Search by Point in Time
- 4. Enter a date into the Point in Time field, e.g., 01/01/2020
- 5. In the Legislation Title field enter the name of the Act or Secondary Legislation (include speech marks as indicated below). e.g., "Employment Relations Act 2000"
- 6. In the Legislation Provision field, enter the section number (or rule, or clause). e.g., 103
- 7. Click Enter or the search icon.



8. Open the result to view the wording of the section as it read, or will read, at the point in time you entered.



To view the updated (current?) version of the legislation use the link at the top of the document or the history tab





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