



How to locate Cases by topic using the Key Number System

The Key Number System identifies and indexes cases by topic so you can find cases stating or applying a legal concept. Experienced legal editors have classified Cases in Westlaw by topic and subtopics that represent specific points of law. Each specific point of law is assigned a unique number, called a Key Number.

This guide includes the following:

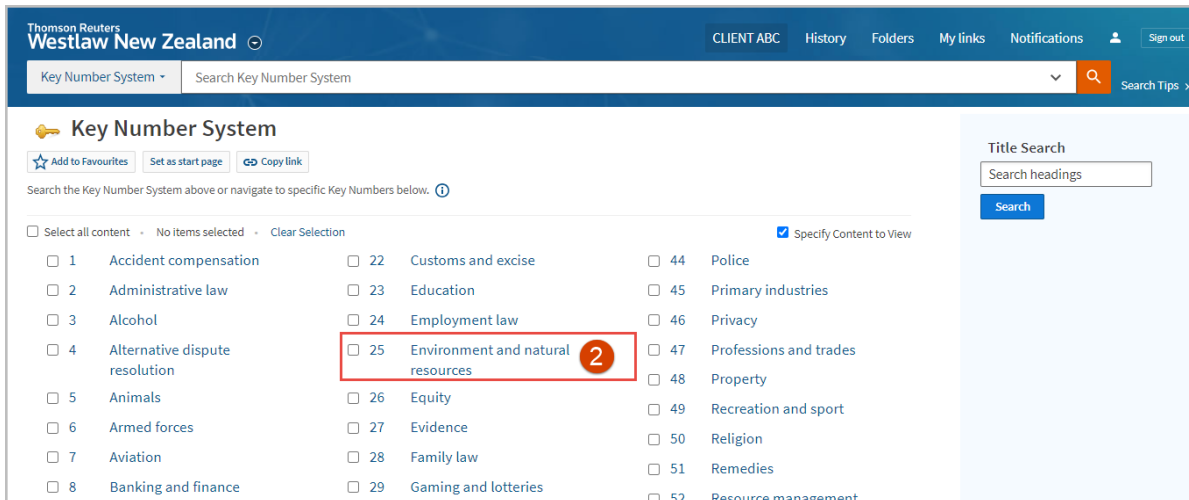
- [Browse Cases by topic using the Key Number System](#)
- [Locating where a Case has been classified in the Key Number System](#)
- [Using Key Numbers/Topics when searching for Cases](#)
- [Using the Key Number search bar](#)

Browse Cases by topic using the Key Number System

1. From the Westlaw homepage, check that the **Content types** tab is selected and then click **Browse cases by topic**.

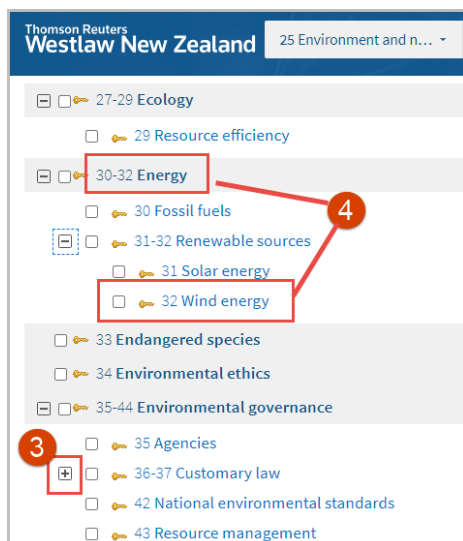
The screenshot shows the Westlaw New Zealand homepage. At the top, there is a search bar with the placeholder text "Enter terms, citations, databases, questions, anything...". Below the search bar, there is a navigation menu with several tabs: "Content types", "Practice areas", "International", "My content", and "Tools". The "Content types" tab is selected and highlighted with a red box. Below the navigation menu, there is a grid of content categories. The categories are: "Cases", "Legislation", and "Secondary Sources". Under "Cases", there are links for "All Cases", "Latest Cases", "Specialist Law Reports", and "By Practice Area". Under "Legislation", there are links for "All Legislation", "Current Acts", "Current Secondary Legislation", and "Current Other Instruments". Under "Secondary Sources", there are links for "All Secondary Sources", "Commentary", "Books", "Forms & Precedents", "Law Reviews & Journals", and "Workflows". In the bottom left corner of the content grid, there is a red box highlighting the "Key Number System" link, which includes the sub-link "Browse cases by topic".

2. A list of topics/Key Numbers will be displayed – select one to see further classifications.

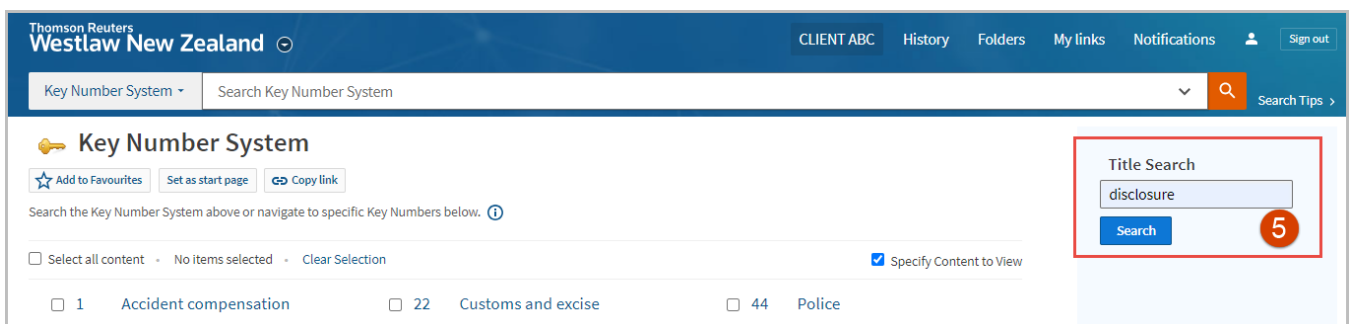


3. Use the plus (+) icons to expand groups if required.

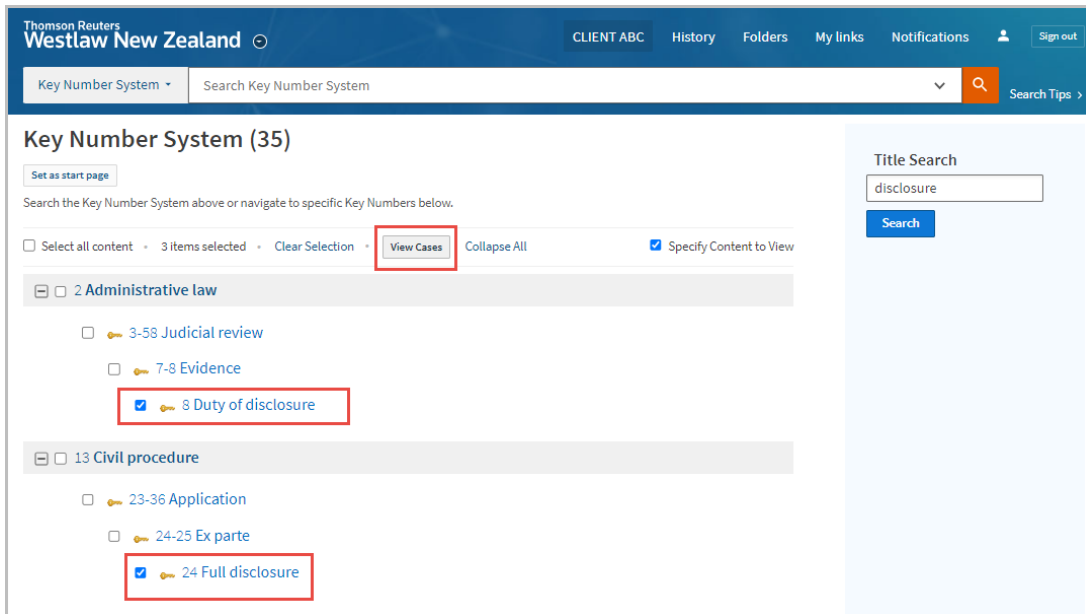
4. Click on a topic title (e.g. Energy OR Wind Energy) to view the cases that have been placed in the selected topic.



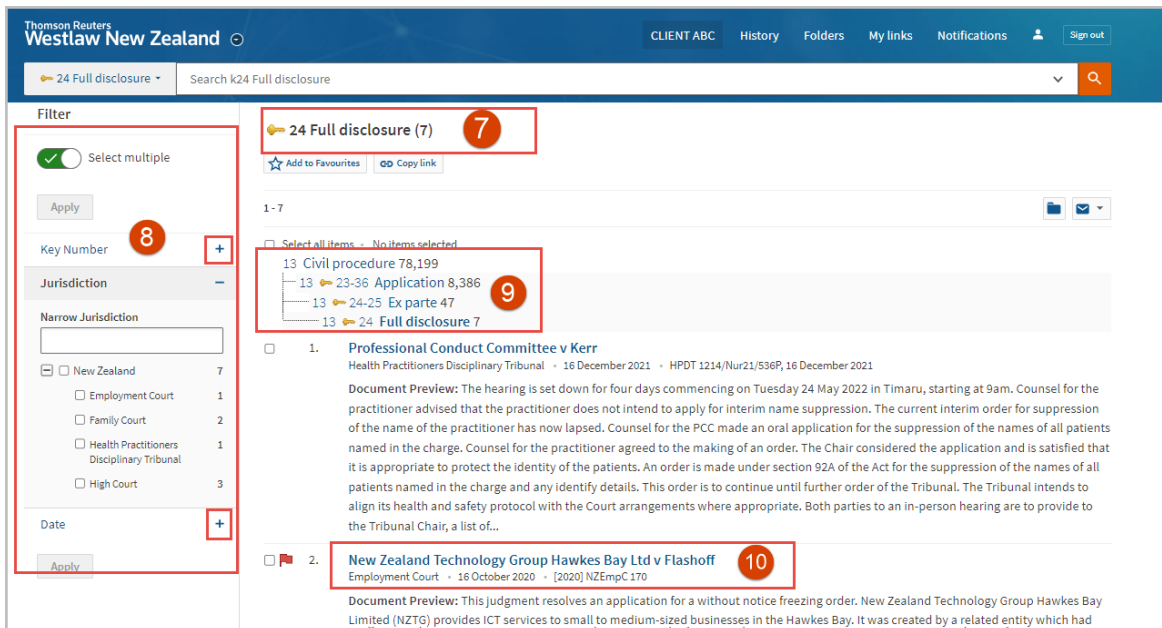
5. Alternatively, instead of browsing, use the **Title Search** field to search for a topic. E.g. disclosure.



- If you use the Title Search function, the term you searched for may appear under several classifications. Click on the topic you want to view or use the tick boxes to select multiple topics and click **View Cases**.



- The cases relevant to the selected topics will be displayed. The number in brackets at the end of the topic title indicates the overall number of cases found.
- To narrow your results, you can filter by key number (topic), jurisdiction or date. Use the plus (+) symbols to expand and apply filters.
- Results will display where the Case is located in the Key Number System.
- Click the title of a Case to see it in full.



Locating where a Case has been classified in the Key Number System

1. When viewing a case, the **Classifications** section will display where the Case has been grouped in the Key Number System.
2. Select a Topic/Key Number to view the other cases classified within the same topic.

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Westlaw New Zealand


All content Enter terms, citations, databases, questions, anything ...

Zhang v R
Court of Appeal · 21 October 2019 · [2019] NZCA 507 · [2019] 3 NZLR 648 · (2019) 29 CRNZ 282 · 2019 WL 5304434 (Approx. 60 pages)

Document Negative Treatment (0) History (10) Citing References (782) Table of Authorities Powered by KeyCite

Classifications (3)

- 1 Criminal justice
 - 19 Criminal justice
 - 19k64-k136 Sentencing
 - 19k66 Appeal
- 2 Criminal justice
 - 19 Criminal justice
 - 19k64-k136 Sentencing
 - 19k125 Starting point
- 3 Criminal law
 - 20 Criminal law
 - 20k106-k146 Misuse of drugs
 - 20k108-k110 Classification
 - 20k108 Class A

 **Note:** If the Case does not include a Classification section, the Case has not been placed in the Key Number System. Please be aware of the following regarding Cases found in the Key Number System:

- For Cases to appear in the Key Number System they must first be classified by our Cases Editorial Team. This process may take a few days, so very recent cases might not appear immediately.
- There are some cases that have not yet been through the classification process, including some older cases where the Key Number system is yet to be applied.
- The Key Number system has new classifications added to it as new categories of cases appear (e.g., Covid cases, bullying cases), but those classifications may not be applied to older cases that may meet that criteria.

Using Key Numbers/Topics when searching for Cases

When searching for cases in Westlaw, you can use the Key Number System to quickly locate cases classified together. There are two ways to do this:

- Use the Key Number/Classification search field on the Cases Advanced search template.
- Apply Key Number filters to Cases search results.

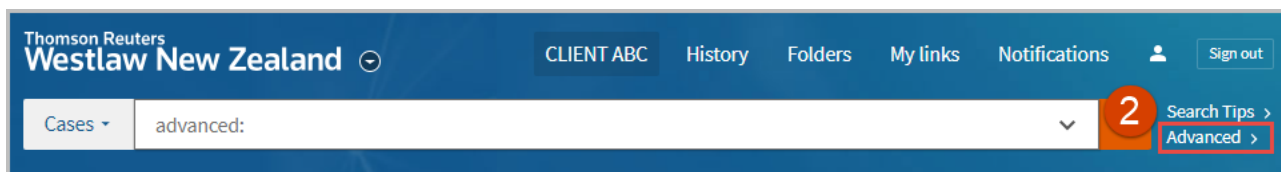
Use the Key Number/Classification search field on the Cases Advanced search template

The Cases Advanced search template includes a **Key Number/Classification** search field. This allows you to search for cases that are grouped within a topic/key number and contain your search terms.

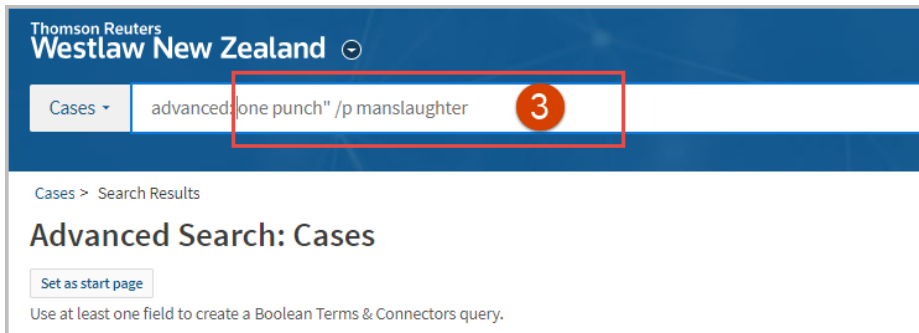
1. Select **All Cases** (or any group of Cases you would like to search) located on the **Content types** tab.



2. Click the **Advanced** link to the right of the search field.

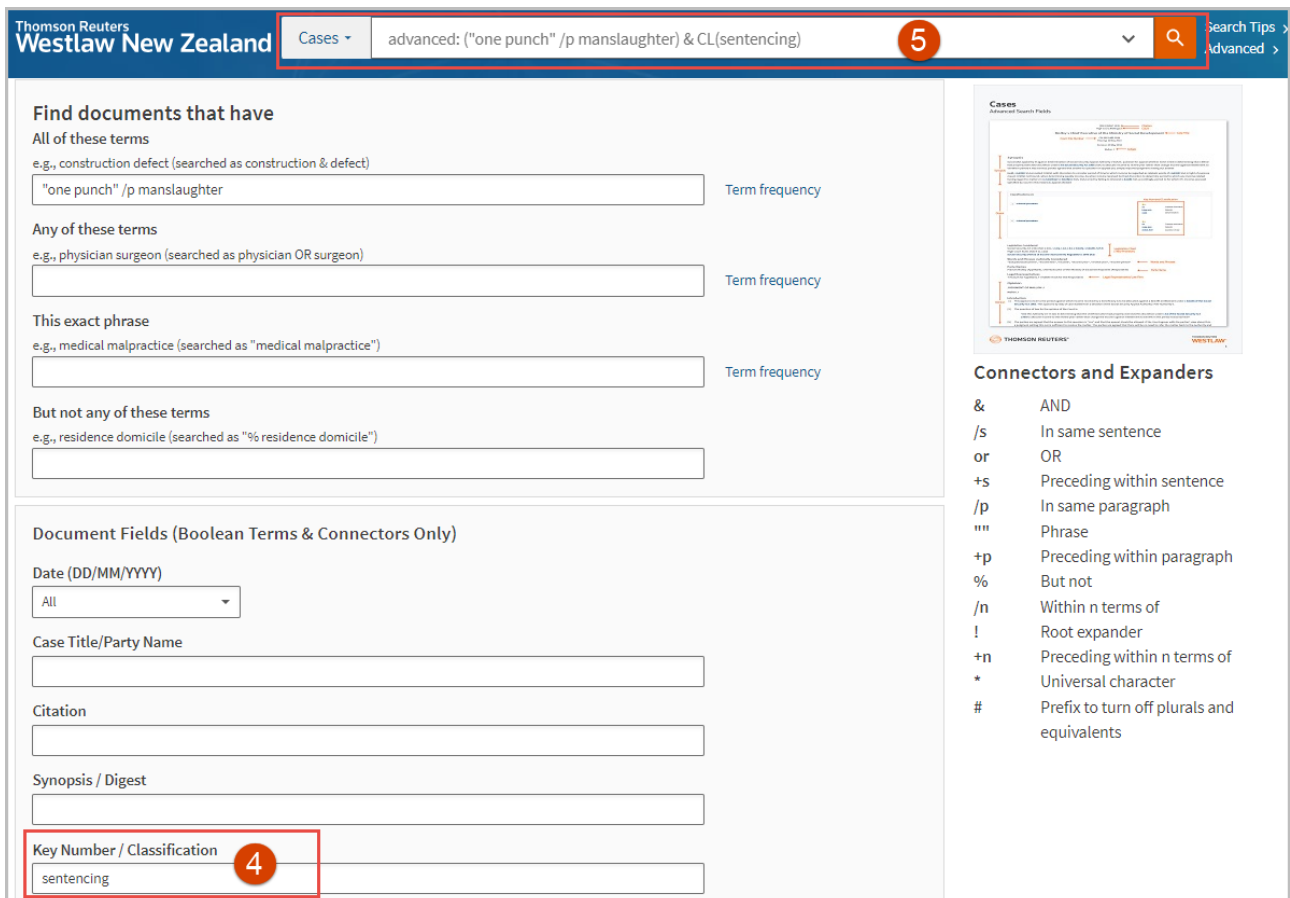


3. Enter your search terms.



4. Add the topic/Key Number (e.g., Sentencing) to the **Key Number/Classification** field.

5. Westlaw will add the Key Number/Classification to your search. Once ready, click the **Search** button. Westlaw will return cases classified in the Sentencing group that contain your search terms.

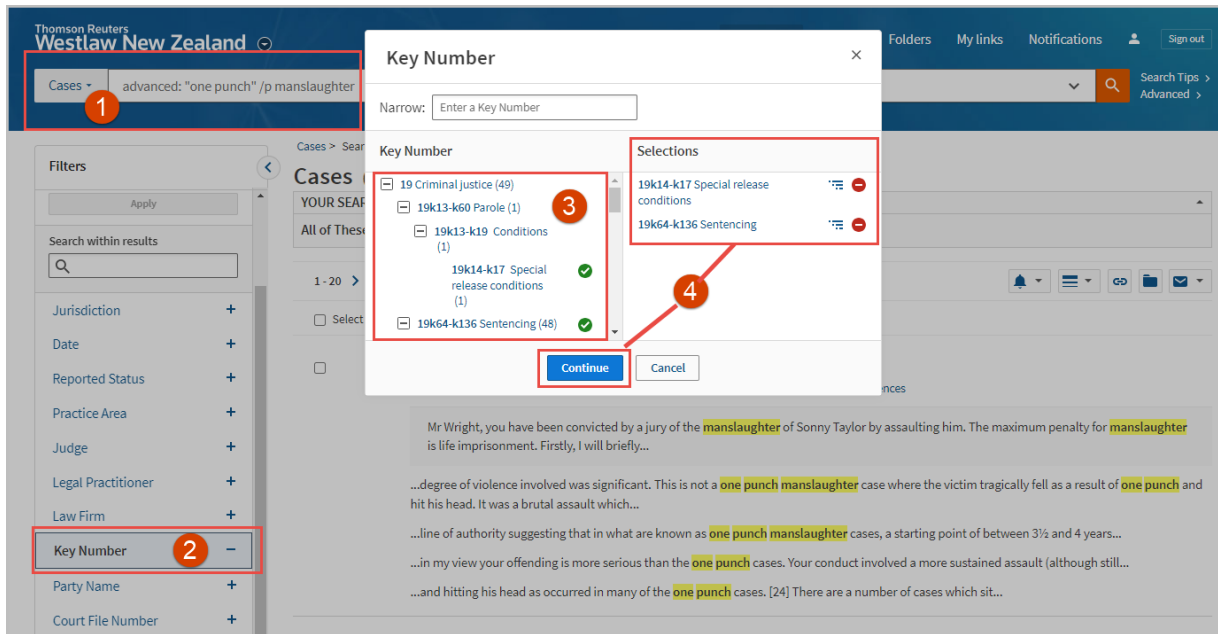


⚠ Note: Remember to use quotation marks if the topic title has more than one word (e.g. “De facto relationships”)

Apply Key Number filters to Cases search results

You can run a Cases search and then apply filters to only view Cases that sit in selected topics/Key Numbers.

1. Run a Cases search.
2. Click on the **Key Number** filter, a pop-up will appear on the screen.
3. Click the plus (+) icon to expand a topic/Key Number and then click onto the topic title to select it.
4. Your selections will appear in the window on the right. Once ready, click **Continue** to view the cases that contain your search terms and sit within the topics/Key Numbers you selected.



Using the Key Number System Search bar

When viewing the Key Number System classifications, you can use the Key Number System search bar to search for a **case title** or for text in a **case synopsis**.

⚠ Note:

- The **Document Preview is only searched if it appears within the synopsis** of a Case.
- Full judgment text of the case is not searched.
- The case citation is not searched.
- Words in the Key Number Classification are not searched

1. After opening the Key Number System (click **Browse Cases by topic** on the **Content types** tab), enter your search terms in the search bar to search across ALL topics/Key Numbers. E.g. auckland /3 airport. Click **Search**.

⚠ Note: The full set of connectors is supported in the Key Number search bar.

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CLIENT ABC History Folders My links Notifications Sign out

Key Number System auckland /3 airport 1 Search Tips

Key Number System

Set as start page Copy link

Search the Key Number System above or navigate to specific Key Numbers below.

Select all content No items selected Clear Selection Specify Content to View

- 1 Accident compensation
- 2 Administrative law
- 3 Alcohol
- 22 Customs and excise
- 23 Education
- 24 Employment law
- 44 Police
- 45 Primary industries
- 46 Privacy

2. Results where the search term(s) appears in either the case title or synopsis are displayed. Click on the case title to open the document.

Note: The Document Preview is only searched if it appears within the synopsis of a Case.

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Key Number System adv: auckland /3 airport Search Tips Sign out

Filter

Select multiple

Apply

Filter category

Custom Digest

Restore previous filters

Key Number +

Jurisdiction +

Date +

Apply

11 Building 5,290

- 11 1-4 Consent 548
- 11 2 Erection 77

6. Independent News Auckland Ltd v Manukau City Council

Environment Court - June 24, 2003 - ENC Auckland A103/2003, 24 June 2003

Successful appeal by Auckland International Airport 'AIA' against decision by MCC to allow consent to development; Central Gardens LTD ('CGL') wanted to develop 349 residential units including recreational facilities on a site in Manukau City; site is surrounded by industrial uses, and lies beneath approach path to AIA; site is identified in District Plan ('Plan') as being subject to moderate and high levels of aircraft noise; MCC had granted consent to development; however as a result of amendments to Plan, activity status of proposal had been changed from discretionary to non-complying; MCC determined not to support its original decision; CGL claimed residents would not experience significant adverse effects from airport operations; issue was potential for conflict between AIA and future residents of units likely to be affected by noise of landing aircraft; issues in appeal by INA had been resolved and draft consent order was put before Court

Held, objectives and policies of Plan demonstrate high density residential accommodation within high noise areas should be avoided to avoid adverse effects, including reverse sensitivity effects, on airport; AIA has limited means to reduce noise from its operations; likely result of complaints leading to future restrictions would be withdrawal of services and fewer aircraft travelling to New Zealand; there would be an adverse effect on occupants from noise; effects on open air recreational areas can not be mitigated and are beyond permitted baseline; proposal failed to pass two gateway tests of s 105(2A) Resource Management Act 1991; proposal would not be efficient use and development of resources; MCC decision set aside; draft consent order declined; appeal allowed

Document Preview: The single main issue on this appeal is the potential for conflict between the owners and users of the Auckland International Airport and future residents of household units likely to be...

11 Building 5,290

- 11 5-6 Requirements 83
- 1 5 Access 51

7. Regarding access and facilities for people with disabilities to a gym in an altered existing two-storey building at 38 Richard Pearse Drive, Airport Oaks, Auckland

Ministry of Business, Innovation and Employment (Building and Housing) - April 14, 2016 - MBIEBH Determination 2016/014, 14 April 2016

13 Civil procedure 78,199

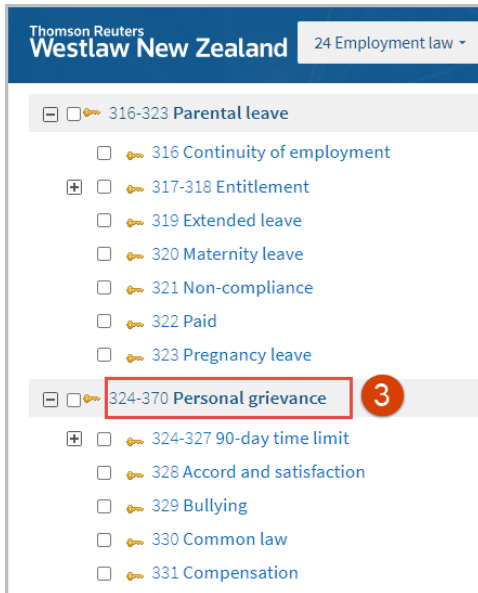
8. Air New Zealand Ltd v Auckland International Airport Ltd

High Court - August 14, 2001 - HC Auckland M1634 - SD00, 14 August 2001

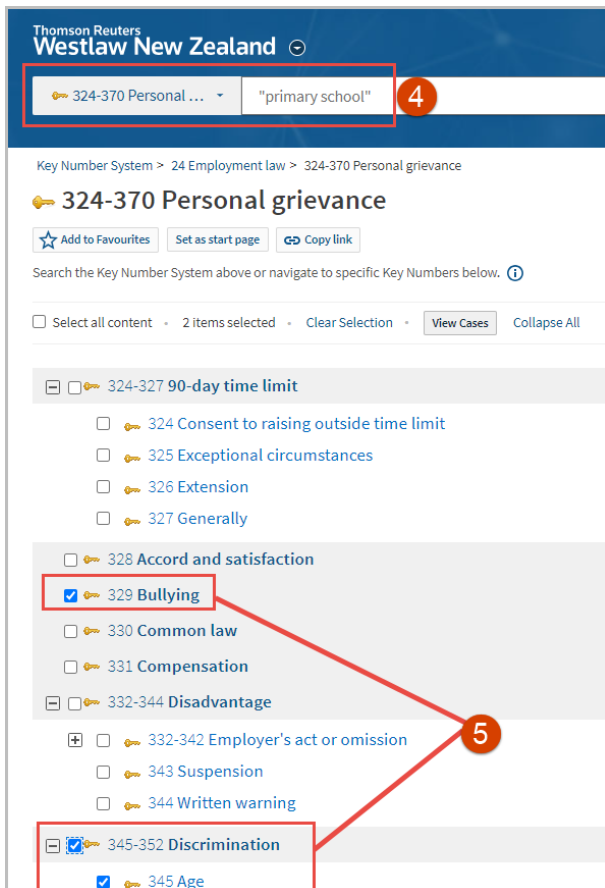
Unsuccessful application by AIAL to strike out certain portions of ANZL's affidavits on the ground that those portions contained inadmissible evidence; AIAL considers that the evidence is irrelevant, argumentative, speculative, opinion evidence on the ultimate issue

Back to top

- Alternatively, you can first click into a group of cases you would like to search (e.g. Employment > Personal Grievance).



- The search bar will adapt to search your selection. Enter your search terms and click **Search**.
- You also have the option to select groups of cases to search for before running the search.



- The total number of results will be displayed at the top of the page.
- Results will be displayed where they are classified in the Key Number System.

Key Number System > 24 Employment law > 324-370 Personal grievance > Search Results

324-370 Personal grievance (9) 6

1 - 9

Select all items - No items selected

24 Employment law 64,470

24 324-370 Personal grievance 10,798

1. Shortland v The Board of Trustees of Te Kura Kaupapa Maori O Ngaringaomatariki Primary School

Employment Relations Authority - 11 October 2012 - [2012] NZERA Auckland 357

Document Preview: This is an application by the respondent employer (the School) to strike-out the claim made by the applicant employee (Ms Shortland) for want of prosecution. Ms Shortland was employed by...

24 Employment law 64,470

24 324-370 Personal grievance 10,798

24 332-344 Disadvantage 1,817 7

2. Vincent v Marco Primary School Board of Trustees

Employment Relations Authority - 3 April 2018 - [2018] NZERA Wellington 25

Document Preview: Jennifer Vincent has applied to the Authority on an urgent basis for an interim injunction restraining her employer, the Marco Primary School Board of Trustees (the Board), from continuing...

24 Employment law 64,470

24 324-370 Personal grievance 10,798

24 356 Jurisdiction 121

3. Spanhake v Whenuapai Primary School Board of Trustees

Employment Relations Authority - 25 September 2015 - [2015] NZERA Auckland 295

Document Preview: The Applicant, Mr Warren Spanhake, claims that he was unjustifiably dismissed as Principal of Whenuapai Primary School by the Whenuapai Primary School Board of Trustees (the Board) on or...

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