Product Education Webinars

April - June 2025

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Westlaw New Zealand

Course	Description	Registration Links
Getting Started	This 45-minute session will cover: • Overview of content available • How to navigate, search and retrieve information • Key functionality and tools	1st May at 10am 17th June at 9.15am
Staying up to date	This 30-minute session will cover: • Setting up alerts to be notified of updates to publications, searches and cases • Managing, sharing and consolidating alerts • What's New in commentary	8th May at 10am
Cases Deep Dive	This 45-minute session will cover: • Using the Cases Advanced template • Locating cases by topic • Understanding KeyCite (Case treatment, history and citations)	6th May at 9.30am 26th June at 12pm
Search Techniques	This 30-minute session will cover: • Searching using global search bar • Natural legal language and Terms & Connectors searching • Using Advanced Templates and setting up search Alerts	22nd May at 11am
Improving your Efficiency	This 30-minute session will cover: • Locating cases, legislation and related commentary with efficiency • Review of search functionality and document management options	20th May at 10am
Researching Legislation and Secondary Sources	This 30-minute session will cover: • Locating legislation (including Regulations and Bills) and related commentary • Browsing a commentary publication and conducting a topic-based search • Managing search results efficiently	4th June at 10am

Course	Description	Registration Links
Beyond Searching – Managing your Research	This 30-minute session will cover: • Filtering and refining results • Annotating documents • Using Folders, History & Favourites to streamline research	29th April at 9.30am 11th June at 12.30pm
Westlaw for Councils – Getting Started	This 60-minute session will cover: • Overview of relevant content, including Environment & Resources & Local Government • Locating and browsing commentary & legislation • Basic search techniques	7th May at 10am 16th June at 10am
Westlaw for Councils – Developing your Research Skills	This 45-minute session will cover: • Efficient techniques and strategies for finding relevant content, including advanced search techniques • How to stay up to date	24th June at 10am
Spotlight on Employment Law	This 60-minute session will cover: • Overview of Employment content • Research techniques to locate Employment resources including cases, legislation & commentary • Setting up alerts for Employment content	15th May at 11am
Spotlight on Newsroom	This 30-minute session will cover: • Overview of resources available in Newsroom • Searching and navigating news resources • Creating alerts	10th June at 10am

Westlaw for Students (Westlaw NZ, AU & Classic)

Course	Description	Registration Link
Legal Research Essentials for Students (open to all students)	This 60-minute session will cover: • How to find cases, legislation, treatises, journals and current awareness across several jurisdictions including **Westlaw New Zealand, Westlaw Australia** as well as International Materials, found in **Westlaw Classic.**	14th April at 3pm 19th May at 3pm

Practical Law Global (New Zealand)

Course	Description	Registration Link

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Introduction to Practical Law Global (New Zealand)	This 30-minute session will cover: • Navigating and researching Practical Law UK and Global Resources • Overview of content - Toolkits, Practice Notes, Documents, Clauses and Knowledge Maps • How to use alerts to stay up to date	11th June at 10am

CoCounsel

Course	Description	Registration Link
Getting Started with CoCounsel 2.0	This 30-minute session will cover: • Key features of 2.0 and best practice for prompting • Mastering skills including Summarise, Review, Compare & Draft.	20th May at 12.30pm 12th of June at 10am

ProView

Course	Description	Registration Link
Introduction to Proview	This 30-minute session will cover: • Browsing/searching Proview titles • Using Annotations • Managing your library and downloading titles	12th May at 9.30am

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